



# Board of Trustees

November 26, 2019

Board Meeting

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TO: Robert E. DeJournett, President,  
and all other Board Members

FROM: Dawn S. Distler, Executive Director/Secretary-Treasurer

DATE: November 18, 2019

RE: Monthly Update

Board Members,

The holiday season is upon us. A time for reflection, thanksgiving, and peace. A time for family and friends. But before we get to the festivities, we have a very important task at hand. The passing of our budget for 2020. We made a lot of progress this year and the budget we are proposing to you continues to build on that work. It provides us with opportunity and investment in our team and our future. It allows us to continue to work with our partners to build a better community. This budget takes us one step closer to providing premiere public transportation services that will set us apart as a service our community cannot live without. I look forward to working with you and our team to be the absolute best we can be now and into the future.

Yours in accessible transportation,

Dawn Distler  
Executive Director

The following Resolutions will be presented at the upcoming Board Meeting:

<u>Committee</u>	<u>Res No.</u>	<u>Authorizing</u>
CESP	2019-16	the award of 1 yr contract for UltraLow Sulfur Diesel Fuel and Gas for 2020
CESP	2019-17	a one-time purchase of upgraded radio equipment
CESP	2019-18	the award of a 5 yr contract for purchasing line service buses from Gillig LLC
Finance	2019-19	the appointment of trustees to the Health Transit Pool of Ohio
Finance	2019-20	the appointment of trustees to the Ohio Transit Risk Pool
Finance	2019-21	the appointment of trustees to the NEORide Council of Government
Finance	2019-22	a budget/appropriation measure for calendar year 2020
Planning	2019-23	a task order to Bergmann Associates to rehab Sandyville rail line
Planning	2019-24	the award of a Strategic Planning services contract to WSP USA Inc.
Planning	2019-25	support to ODOT and AASHTO for development of State and US Bike Routes
Other	2019-26	monthly meeting dates for METRO Board of Trustees in 2020

**METRO RTA  
MONTHLY BOARD MEETING AGENDA  
ROBERT K. PFAFF TRANSIT CENTER  
TUESDAY, NOVEMBER 26, 2019  
9:00 A.M.**

**ITEM 1:     CALL TO ORDER:**

**ITEM 2:     AUDIENCE PARTICIPATION:**

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

**ITEM 3:     RECOGNITION:**  
None

**ITEM 4:     BOARD MINUTES:**

\*Approval of Board Meeting Minutes for October 29, 2019.

**ITEM 5:     COMMITTEE REPORTS & RESOLUTIONS:**

**Customer Experience and Service Performance Committee**  
(Maintenance / Operations / Customer Care & Mobility Solutions)  
Chair: Mark Derrig

\***Resolution 2019-16** authorizing the award of a 1 year contract for UltraLow Sulfur Diesel Fuel and Gas for 2020.

\***Resolution 2019-17** authorizing a one-time purchase of upgraded radio equipment

\***Resolution 2019-18** authorizing the award of a 5 year contract for purchasing line service buses from Gillig LLC

**Finance & Audit Committee**  
Chair: Nicholas Fernandez

\***Resolution 2019-19** authorizing the appointment of Trustees to the Health Transit Pool of Ohio

**\*Resolution 2019-20** authorizing the appointment of Trustees to the Ohio Transit Risk Pool

**\*Resolution 2019-21** authorizing the appointment of Trustees to the NEORide Council of Government

**\*Resolution 2019-22** authorizing a budget/appropriation measure for calendar year 2020

**Planning / Marketing / Rail Committee**

Chair: Donald Christian

**\*Resolution 2019-23** authorizing a task order to Bergmann Associates to rehabilitate the Sandyville Rail line

**\*Resolution 2019-24** authorizing the award of a Strategic Planning services contract to WSP USA Inc.

**\*Resolution 2019-25** authorizing support to ODOT and AASHTO for development of State and US Bike Routes

**The APD Group**

(Employee Engagement Center / Safety / Protection)

Chair: Louise Gissendaner

**Governance Committee**

Chair: Gary Spring

**ITEM 6: OTHER BUSINESS:**

**\*Resolution 2019-26** authorizing monthly meeting dates for METRO Board of Trustees in 2020

**ITEM 7: OFFICERS' REPORT:**

- President
- Executive Director

**ITEM 8: EXECUTIVE SESSION**

**ITEM 9: CALL FOR ADJOURNMENT:**

**\*Denotes items that need approval of the Board**

*Next Scheduled Meeting – December 17, 2019*

**METRO RTA  
BOARD MINUTES  
ROBERT K. PFAFF TRANSIT CENTER  
TUESDAY, OCTOBER 29, 2019**

**Trustees Present:** Robert DeJournett, Nick Fernandez, Mark Derrig, Heather Heslop Licata, Vincent Rubino, Louise Gissendaner, David Prentice, Chuck Rector, Gary Spring

**Trustees Absent:** Donald Christian, Renee Greene

**Employees Present:** Angela Neeley, Bambi Miller, Dawn Distler, De Havilland McCall, Halee Gerenday, Jamie Saylor, Jarrod Hampshire, Jay Hunter, John Sutherland, Lori Stokes, Molly Becker, Quentin Wyatt, Rick Cipro, Robin Stevens, Sue Ketelsen, Theresa Johnson, Tim Smith, Valerie Shea

**Guests Present:** Jake Altman (rep for Ohio Auditor of State), Nancy Brodie (TLLW), Don Brodie (TLLW), Ron Brubaker (TASCforce, LLC), Patricia Brubaker (TASCforce, LLC)

**CALL TO ORDER**

Mr. DeJournett called the meeting to order at 9:00 a.m.

**AUDIENCE PARTICIPATION**

None

**RECOGNITION**

Mr. Jake Altman with the Ohio Auditor of State office presented the Auditor of State Award with Distinction to METRO's Finance Department. Out of over 6,000 audits performed across the state, less than 4% receive this award, which shows this is a remarkable accomplishment.

A thank you card from the community of Barberton was read by Mr. DeJournett, thanking METRO for having a Touch-A-Truck at the recent MumFest. It stated that our drivers were exceptional in working with the children who toured our bus, and expressed appreciation for our presence there.

**APPROVAL OF MINUTES**

Mr. DeJournett asked for a motion to approve the minutes of the September 24, 2019 meeting. Ms. Licata made a motion for approval, seconded by Mr. Prentice. The minutes were unanimously approved.

**CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT**

Chair: Mark Derrig

Mr. Derrig reported that the committee met two weeks prior. In Maintenance, he indicated that road calls were trending lower, and that the biyearly fumigation of the buses had been done. Preparations were being made for snow and ice and the coming winter weather. Operations was still trending low with unscheduled overtime. Customer Service had 23,032 passengers transported via paratransit in the previous month. Mr. Derrig turned it over to Bambi Miller, Director of Customer Care and Mobility Solutions. She spoke about the OhioHOPES program using the brochure that had been placed at the table. OhioHOPES helps elderly citizens who are victims of abuse. Senior abuse has specific challenges, in that, abuse goes unreported due to fear of retribution. OhioHOPES links seniors with resources across the state's 88 counties.

Mr. Derrig also reported that all ten of the new transit buses are out and in service.

Ms. Shea reported on the successful rollout of the mobile ticketing program. About \$18,000 worth of fares have been sold since the program rolled out in August. One of the most popular tickets purchased is the NCX bundle.

Mr. DeJournett pointed out that in Maintenance, our average monthly repeat road calls are down.

## **FINANCE & AUDIT COMMITTEE REPORT**

Chair: Nicholas Fernandez

Mr. Fernandez reported that the committee did meet. Financials and the Dashboard were reviewed, everything was green, and so not much discussion was needed. A couple of policy updates will be coming in the next month or so on credit card use, and other financial policies. Most of the meeting centered on the budget, and the intention is to bring the budget to the board in November.

Mr. Fernandez deferred to Mr. Hampshire to provide a description of Resolution 2019-14 which authorizes the award of a Guaranteed Maximum Price contract for the combined construction projects consisting of the North Bus Barn Renovation, the Junk Yard Demolition, and the Independence Turn Around. Mr. Hampshire indicated that all three projects are ready to break ground, which necessitated determining costs. The GMP is the “not to exceed” price for the construction manager, and that if it is exceeded, they are at risk for the remainder of the project. The recommended GMP was \$3.3M, with \$2.7M of that being for the actual construction of the building structures. There are also two significant allowances included. The first is for natural gas detection, in the amount of \$185,000. The second is for solar panel reconfiguration in the amount of \$340,000. Grant funding has been obtained to cover \$1.2M of the cost.

Mr. Hampshire went on to provide a description of Resolution 2019-15, which authorized the award of a 5 year contract for leasing tires. Although three companies submitted bids, only one of them met the “Buy America” requirements. Ultimately, Goodyear won the bid with an amount of \$1.8M over 5 years.

**Resolution 2019-13** authorizing the purchase of three (3) passenger vehicles for subrecipients of the Federal Transit Administration’s Section 5310 funding program was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Ms. Licata. All those present voted ‘yes’. Resolution 2019-13 was approved by the Board.

**Resolution 2019-14** authorizing the award of a Guaranteed Maximum Price contract for the combined construction projects consisting of the North Bus Barn Renovation, Junk Yard Demolition, and Independence Turnaround was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Ms. Licata. All those present voted ‘yes’, except for Mr. Spring, who voted ‘no’. Resolution 2019-14 was approved by the Board.

**Resolution 2019-15** authorizing the award of a five (5) year contract for the lease of tires to The Goodyear Tire and Rubber Company was presented for consideration. Mr. Fernandez made a motion for approval, seconded by Mr. Prentice. All those present voted ‘yes’. Resolution 2019-15 was approved by the Board.

## **PLANNING / MARKETING / RAIL COMMITTEE REPORT**

Chair: Donald Christian

Reporting for the Chair: Gary Spring

Mr. Spring reported that the committee did not meet.

## **THE APD GROUP REPORT**

Chair: Louise Gissendaner

Reporting for the Chair: Chuck Rector

Mr. Rector reported that the APD Group (Asset Protection and Development) did meet. There are still Operators being hired to keep the numbers where they should be. There were recently 15 more Operators hired. There were approximately 1500 hours of training last month. The OSHA recordable rate fell slightly and lost time increased slightly. There were no work-related injuries. Mr. Rector reminded everyone that the Holiday Luncheon is coming up on December 18<sup>th</sup> from 11a-4p. He mentioned that a broader property-wide tobacco policy is in the works. He also noted that there were nine accidents in September, three of which were preventable.

## **GOVERNANCE COMMITTEE REPORT**

Mr. Spring reported that the committee did not meet.

## **OFFICERS' REPORT**

### **President:**

Mr. DeJournett mentioned that he would be sending an email to the Board with APTA conference dates of 2020 seminars for each person to choose. In particular, he wanted each member to consider attending the August seminar for Transit Board Members & Administrators. He also pointed out that next month we would be approving the budget and he encouraged board members to attend the Finance Committee meeting and to look over the minutes.

### **Executive Director:**

Ms. Distler thanked the Board for approving the projects that are coming up. Another Official-ly On Board event took place, where we invited County Council to participate. They had the opportunity to see the new transit vans, as well as ride by the Independence Turn Around that will soon be remodeled. They were pleased at the investment that was being made in that area of town, and impressed with the number of passengers that go through the property. County officials were also pleased to learn about the FlexRide program that helps employers get employees to their workplace due to transportation challenges.

## **OTHER BUSINESS**

None

## **ADJOURNMENT**

There being no other business to come before the Board, Mr. Rector made a motion to adjourn, seconded by Mr. Fernandez. The motion to adjourn was unanimously approved, and the meeting adjourned at 9:33 a.m.

## **CERTIFICATE OF COMPLIANCE**

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

**DATE APPROVED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**



# Customer Experience and Service Performance Committee

## Customer Experience and Service Performance Committee

(Maintenance / Operations / Customer Care & Mobility Solutions+

Chair: Mark Derrig

Chuck Rector

David Prentice

Alt: Nicholas Fernandez

Leadership Team Members: Jarrod "J" Corujk, g."

Fg Havilland McCall. "Dambi Miller

### **Operations Monthly Update – October 2019**

The training hours for the month of October totaled 2,444 . The training consisted of New Hire Training, Refresher Training, Line Service training, Specialty Training, and mandatory training per the Preventable Accident Policy.

On Monday, October 7, 2019, Dawn Distler and De Havilland McCall had an opportunity to meet with Mr. Billy Taylor, the Director of Global Diversity and Inclusion for the Goodyear Tire and Rubber Company. During the course of the meeting, information was provided on techniques to effectively engage employees in the Diversity and Inclusion process, and on ways to become more involved with the minority community.

The Director of Operations, De Havilland McCall, attended an Opportunity and Inclusion Committee meeting held at the Greater Akron Chamber on October 8, 2019. Ms. McCall is on a sub-committee for Minority Business Enterprise (MBE). The committee's task is to guide the areas where the Chamber should focus its efforts and identify where assistance in the business community is needed and in becoming more inclusive.

The Customer Experience and Service Performance Committee met on Wednesday, October 16, 2019 at the Robert K. Pfaff Transit Center (RKPTC). The committee report was presented by Mr. Mark Derrig on Tuesday, October 29, 2019 at the monthly Board Meeting.

## **OCTOBER 2019 CUSTOMER CARE & MOBILITY SOLUTIONS MONTHLY REPORT**

**PARATRANSIT PASSENGERS:** In October 2019, our paratransit programs transported a monthly high of 26,405 passengers. This represents a 15% increase over passengers transported in September 2019, largely due to the fact that we had three more weekdays in October than September. October has been the only month in 2019 with 23 weekdays. Additionally, as part of that total, due to more workdays, we saw an uptick in NET passengers transported by 22% totaling 3,837 clients.

### **STANDDOWN FOR HOMELESS VETERANS WRAP UP**

METRO has long supported this event in Summit County to assist Homeless Veterans. This year the event served a total of 320 veterans. Twenty-one female veterans and 299 male veterans were assisted. In addition to complimentary rides on METRO, 120 veterans choose to receive complimentary haircuts with another 20 vouchers given out to veterans for use at a later date, and Goodwill provided 303 vouchers to be used in their retail stores. Each voucher entitled the veterans to receive \$30 in merchandise at no cost to them. As with other Summit County programs, this is a true collaboration of support from various agencies for our veterans, and METRO serves a very important part of this event.

### **DEPARTMENT OF JOB AND FAMILY SERVICES NET AUDIT**

METRO was audited on our Non-Emergency Transportation (NET) contract that we hold from DJFS. The representative was very impressed and appreciative of our 100% transparency in the information we provide monthly from our Ecolane software, as well as our open book (software) approach to our on-site audits. Once again, we had no findings and no corrective actions from our 2019 Audit.

### **PARATRANSIT EVENTS AND ACTIVITIES**

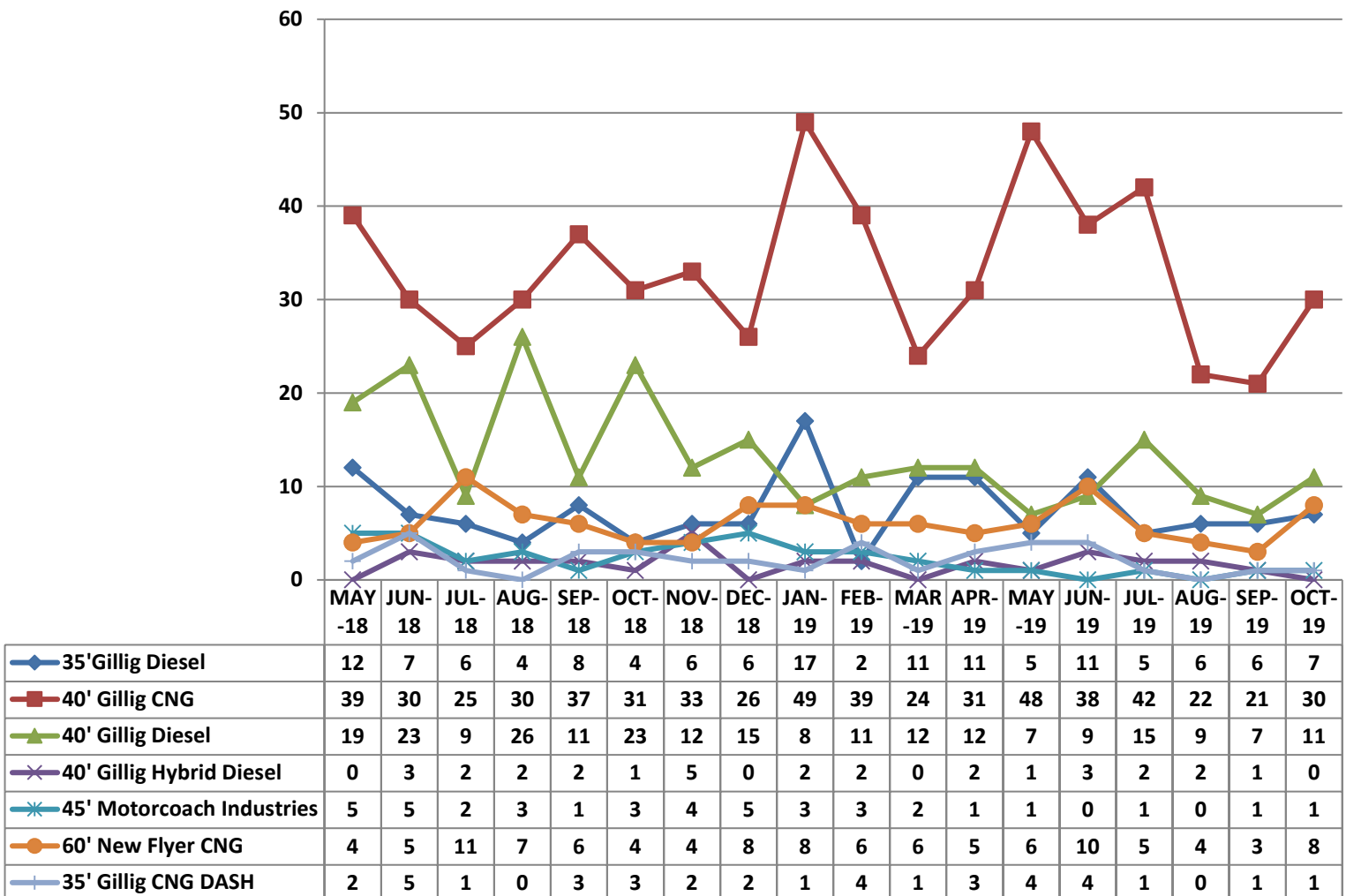
We are preparing to conduct another Paratransit survey in December to check in with our passengers and ask for their opinions on a variety of items. We make every attempt to stay close to our passengers, to ensure we are meeting their expectations. In the last three months our Department has seen an increase in applications received and processed by 5%, and we performed 29 wheelchair weight and inspection/individual advocacy trainings. Our team continues to make processing all applications a priority. Mobility has conducted group trainings on METRO services at Portage Lakes Career Center, State Support Team 8, Tallmadge High School JOG group, and Stow-Munroe Falls High School. As a team we attended or presented at a number of agencies including East Akron Neighborhood Development Emergency Taskforce, Tri-County Transition Council, CareSource, Buckeye Health Plan, Stow Kent Gardens Health Fair, Coordinated Intake Pilot Program with Direction Home, Northeast Ohio Travel Training Quarterly meeting, several On The Table events, the Akron Senior Commission meeting, and the Greater Advisory Committee Age Friendly Cities meeting.

# METRO MAINTENANCE

## November 2019 Update

	Average Monthly Repeat Road Calls (for the same vehicle)	Average Monthly Road Calls	Miles Between Road Calls (total miles divided by total road calls)
2015	26.9	88	5914
2016	26.6	84	6020
2017	22.1	82	6285
2018	16.9	76	6890
2019	16.6	72	7469
	Down 2% YTD	Down 4% YTD	Up 7%
	18 For October	67 For October	8,480 For October

## Road Calls by Fleet Type



**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

**RESOLUTION NO. 2019-16**

A resolution authorizing the Executive Director to make an award of a one (1) year contract for the purchase of UltraLow Sulfur Diesel Fuel and Gasoline for 2020.

**WHEREAS**, Legal notices were advertised for two weeks on November 7<sup>th</sup>, 2019 and November 14<sup>th</sup>, 2019 in the Akron Beacon Journal, and

**WHEREAS**, bids will be opened on December 5<sup>th</sup>, 2019, and

**WHEREAS**, bid award must be made the day of bid opening, and

**WHEREAS**, the Executive Director will provide the Board of Trustees the results,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is hereby authorized to execute a contract for the purchase of diesel fuel and gasoline from January 1, 2020 to December 31<sup>st</sup>, 2020
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

**RESOLUTION NO. 2019-17**

A resolution authorizing the Executive Director to make an award of a one-time purchase for upgraded radio equipment

**WHEREAS**, Motorola Solutions and B&C Communications are METRO's current contractor for vehicle and dispatch radio equipment, and

**WHEREAS**, METRO utilizes Summit County's radio communication infrastructure and as a result of an upgrade to the system existing hardware needs replaced, and

**WHEREAS**, Equipment upgrades in the amount of \$778,803.06 are needed to complete the needed upgrade, and

**WHEREAS**, This price represents a Ohio Department of Transportation State contract amount

**WHEREAS**, METRO has secured grant funding from the State of Ohio to Completely Fund the Project

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is hereby authorized to execute a contract for the purchase of radio equipment from Motorola Solutions in the amount of \$778,803.06
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

**RESOLUTION NO. 2019-18**

A resolution authorizing the award of a five (5) year contract for the purchase of up to 91 line service buses to GILLIG LLC.

**WHEREAS**, Legal notices were advertised for two weeks on August 22<sup>nd</sup> and August 29<sup>th</sup>, 2019 in the Akron Beacon Journal, and

**WHEREAS**, such bids were received on October 3<sup>rd</sup>, 2019 with the following bids from:

New Flyer of America, Inc.   Novabus Inc.   Gillig LLC

**WHEREAS**, METRO reviewed all proposals based on presentation and cost, and

**WHEREAS**, METRO is recommending that GILLIG LLC, be awarded a five (5) year contract for buses, and

**WHEREAS**, METRO has funding from the Federal Transit Agency for the purchase of nine (9) buses in the 2020 calendar year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is hereby authorized to execute said contract.
2. The Executive Director/Secretary-Treasurer is hereby authorized to purchase up to nine (9) Compressed Natural Gas buses not to exceed \$4,900,000.
3. The Executive Director/Secretary-Treasurer is authorized up to a 3% contingency should changes to the order be necessary
4. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

Finance & Audit Committee

Chair: Nicholas Fernandez

Heather Heslop Licata

David Prentice

Leadership Team Members: Angela Neeley

# Finance/Audit Committee



## FINANCE DASHBOARD

October 31, 2019	Revenues			
	Actual	Budget	Variance	Explanation
Total Revenues	\$ 49,180,622	\$ 52,887,722	●	Total revenues are trending below budget.
Sales tax	\$ 38,665,577	\$ 38,010,470	✓	
Federal Grants	\$ 4,192,024	\$ 7,882,624	●	Federal grants are down due to the fact that we have not spent money on some of our 2019 federally funded projects. (Construction and buses)
	Expenses			
	Actual	Budget		Explanation
Total Operating Expenses*	\$ 42,341,882	\$ 47,305,380	✓	
Wages	\$ 19,601,728	\$ 20,557,309	✓	
Benefits	\$ 11,625,929	\$ 14,760,000	✓	

\*Not including depreciation



Favorable Variance



Unfavorable Variance

### Grant Activity for the month:

This will fall under a quarterly report distributed by Matt Mullen.

**CONSOLIDATED INCOME STATEMENT**  
**SCHEDULED & SCAT SERVICES**  
**METRO Regional Transit Authority**  
**OCTOBER 2019**

CURRENT MONTH				YEAR TO DATE						
ACTUAL	BUDGET	LAST YEAR	BUDGET		REVENUES	ACTUAL	BUDGET	LAST YEAR	BUDGET	YTD %
			VARIANCE						VARIANCE	CHANGE
349,346	308,333	362,604	13.3%		Passenger Fares	3,075,175	3,083,333	3,113,714	-0.3%	-1.2%
50,154	50,526	47,332	-0.7%		Advertising Revenue	482,341	505,258	484,574	-4.5%	-0.5%
399,500	358,859	409,935	11.3%		Total Operating	3,557,517	3,588,591	3,598,288	-0.9%	-1.1%
55,501	189,687	41,395	-70.7%		Non-Transportation	1,337,280	1,896,870	3,265,083	-29.5%	-59.0%
4,441	9,583	293	-53.7%		Rail Related Revenue	75,282	95,833	70,037	-21.4%	7.5%
					Local Subsidy					
3,904,771	3,801,047	3,900,000	2.7%		METRO Tax	38,665,577	38,010,470	41,463,415	1.7%	-6.7%
150,713	124,667	167,908	20.9%		Local Contracted Services	1,216,470	1,246,667	1,579,275	-2.4%	-23.0%
18,555	16,667	11,024	11.3%		State Subsidy	136,473	166,667	116,599	-18.1%	17.0%
0	7,882,624	0			Federal Subsidy	4,192,024	7,882,624	118,158	-46.8%	3447.8%
4,533,481	12,383,134	4,530,556	-63.4%		TOTAL REVENUES	49,180,622	52,887,722	50,210,856	-7.0%	-2.1%
EXPENSES										
2,130,736	2,055,731	2,064,483	3.6%		Wages and Salaries	19,601,728	20,557,309	19,306,094	-4.6%	1.5%
1,164,001	1,476,000	1,163,481	-21.1%		Fringe Benefits	11,625,929	14,760,000	12,776,569	-21.2%	-9.0%
232,470	246,152	278,984	-5.6%		Services	2,654,532	2,680,189	2,846,614	-1.0%	-6.7%
365,327	421,740	406,866	-13.4%		Materials and Supplies	3,131,182	4,217,403	3,036,019	-25.8%	3.1%
140,905	138,562	148,712	1.7%		Fuel	1,437,030	1,385,618	1,489,351	3.7%	-3.5%
72,209	79,930	67,332	-9.7%		Utilities	809,756	799,301	772,599	1.3%	4.8%
85,873	74,417	76,022	15.4%		Casualty and Liability	880,136	744,167	680,147	18.3%	29.4%
196,744	166,733	181,372	18.0%		Purchased Transportation	1,657,216	1,667,333	1,616,115	-0.6%	2.5%
59,629	49,406	119,754	20.7%		Other Expenses	544,373	494,061	498,838	10.2%	9.1%
4,447,895	4,708,671	4,507,004	-5.5%		TOTAL OPERATING EXPENSE	42,341,882	47,305,380	43,022,347	-10.5%	-1.6%
85,586	7,674,463	23,551	-98.9%		NET INCOME (LOSS)	6,838,740	5,582,341	7,188,510	22.5%	-4.9%
					Before Depreciation					
473	473	1,129	-0.1%		Depreciation Operating	5,239	5,239	13,578	0.0%	-61.4%
797,930	797,930	856,058	0.0%		Depreciation Capital	7,922,227	7,922,227	8,346,532	0.0%	-5.1%
5,246,297	5,507,074	5,364,191	-4.7%		TOTAL EXPENSES	50,269,348	55,232,846	51,382,457	-9.0%	-2.2%
(712,817)	6,876,060	(833,635)	-110.4%		NET INCOME (LOSS)	(1,088,726)	(2,345,125)	(1,171,601)	53.6%	7.1%
					After Depreciation					

**METRO Regional Transit Authority**  
**FRINGE BENEFITS**

CURRENT MONTH				OCTOBER 2019	YEAR TO DATE			
			BUDGET					BUDGET
ACTUAL	BUDGET	LAST YEAR	VARIANCE		ACTUAL	BUDGET	LAST YEAR	VARIANCE
364,250	452,430	353,549	-19.5%	P E R S	3,951,193	4,524,297	3,881,635	-12.7%
606,155	696,983	580,199	-13.0%	HOSP-MEDICAL	5,162,602	6,969,834	6,001,530	-25.9%
23,180	0	19,560		DENTAL	176,710	0	207,053	
2,384	0	1,933		LIFE-INS	23,874	0	16,310	
0	0	1,652		UNEMPLOYMENT	28,031	0	1,652	
20,262	57,839	44,416	-65.0%	W. COMPENSATION	(22,696)	578,388	390,012	-103.9%
12,315	8,444	6,080	45.8%	SICK LEAVE	94,715	84,443	74,848	12.2%
35,612	99,011	35,793	-64.0%	HOLIDAY PAY	866,853	990,113	823,994	-12.4%
93,765	148,018	113,900	-36.7%	VACATION PAY	1,205,734	1,480,176	1,227,868	-18.5%
6,078	13,275	6,398	-54.2%	UNIFORM ALLOWANCE	138,913	132,750	149,701	4.6%
0	0	0		DEFER COMP EMPLR	0	0	1,966	
1,164,001	1,476,000	1,163,481	-21.1%	TOTAL FRINGE BENEFITS	11,625,929	14,760,000	12,776,569	-21.2%

**METRO REGIONAL TRANSIT AUTHORITY**  
**Consolidated Summary**

**Balance Sheet**

**OCTOBER 31, 2019 & 2018**

<b>ASSETS</b>	<b>2019</b>	<b>2018</b>	<b>LIABILITIES AND CAPITAL</b>	<b>2019</b>	<b>2018</b>
<b>Current Assets:</b>			<b>Current Liabilities:</b>		
Cash	4,768,014.09	2,508,805.29	Accounts Payable	845,162.36	1,426,067.86
Short Term Investmt (sweep/repurch)	0.00	0.00	Accrued Payroll	3,136,186.85	2,629,858.99
Capital Fund (Restricted)	6,323.60	6,323.60	Accrued Payroll Tax Liabilities	230,296.94	247,809.22
HB Contingency Trust	10,908,079.17	10,549,547.26	Capital Contract Payable	0.00	0.00
HB Savings	26,095,332.08	8,443,623.72			
Fifth Thirrd Investment Acct	7,385,498.30	7,171,361.02			
HB Investment Agcy	4,877,918.43	4,712,208.22	Short Term Debt	0.00	0.00
Total Cash	54,041,165.67	33,391,869.11	Other	50,496.15	54,312.02
Receivables, Inventory & Prepaid :			Total Current Liabilities	4,262,142.30	4,358,048.09
Trade, Less allowance	391,077.79	239,326.49			
Federal Assistance	2,007,120.00	9,172,042.00	Other Liabilities:		
State Assistance	0.00	0.00	Long Term Debt	0.00	0.00
Sales Tax Receivable	11,487,336.05	11,444,003.14	Net Pension Liability	19,171,267.00	19,171,267.00
Material & Supplies Inventory	1,806,171.45	1,968,286.01	Deferred Inflows	336,801.00	336,801.00
Prepaid Expenses	2,495,039.36	4,026,994.74	Deferred Revenue	18,880.27	53,816.00
Total Rec'v, Inv, & PP	18,186,744.65	26,850,652.38	Other Estimated Liabilities	1,000.00	1,000.00
Property, Facilities & Equipment			Total Other Liabilities	19,527,948.27	19,562,884.00
Construction in Progress	374,354.98	218,097.74			
Land	4,480,557.96	4,480,557.96	Capital & Accumulated Earnings:		
Building & Improvements	58,384,733.48	58,378,803.48	Capital Grant: State & Federal	17,427,013.98	30,354,261.88
Transportation Equipment	75,561,025.80	76,877,405.20	Accumulated Earnings	116,338,164.42	99,928,494.88
Other Equipment	12,766,850.72	12,709,280.60	Total Grants & Accum Earnings	133,765,178.40	130,282,756.76
Rail right-of-way	10,653,206.00	10,653,206.00			
Rail Infrastructure	8,983,520.80	8,983,520.80			
Total Fixed Assets	171,204,249.74	172,300,871.78			
Less allowance for depreciation	(89,362,782.09)	(81,831,520.09)			
Total Fixed Assets (net of deprec)	81,841,467.65	90,469,351.69			
Deferred Outflows	3,485,891.00	3,485,891.00			
Deferred Charges & Other Assets	0.00	5,924.67			
Total Deferred	3,485,891.00	3,491,815.67			
Total Assets	<u>\$ 157,555,268.97</u>	<u>\$ 154,203,688.85</u>	Total Liability and Earnings	<u>\$ 157,555,268.97</u>	<u>\$ 154,203,688.85</u>

# METRO REGIONAL TRANSIT AUTHORITY

## CAPITAL BUDGET

	<u>2020</u>
Funding source	
Federal	5,806,736
Local	4,300,000
Total Capital contributions	<u><b>10,106,736</b></u>
<b><u>Projects</u></b>	<u>2020</u>
Small Buses	2,400,000 24
Bus Stop Amenities (Shelters, etc)	489,000
Non-Rev Vehicles	136,000
Facility rehab and A&E projects	325,000
Hybrid Bus Battery Rehab	240,000
Computer/systems/radio upgrade	4,129,420
Rail rehab projects	2,040,000
Total Project Costs for Board Approval	<u>9,759,420</u>
<b>Ending Balance</b>	<u><b>347,316</b></u>

# Capital Budget Expenditures 2020

## **Projects**

**Small Buses** – We intend to use Federal funds to purchase small buses this year. This project is expected to be federally funded up to 80% of the total project cost.

**Bus Stop Amenities** – We have bus stops all over that need to be upgraded or replaced in order to keep them in a state of good repair. This cost will cover the design and materials needed to complete the projects. Shelters have a useful life of about eight (8) years. We anticipate this project being federally funded up to 80% of the total project cost.

To ensure continued compliance with ADA guidelines, we will be modifying around 40 bus shelter locations to bring them within specifications.

**Non-revenue Vehicles** – These include the purchase of shop trucks, department vans, and Road Supervisor vehicles. Some of our vehicles were purchased and others are currently on a leasing program. The needs for this budgeting cycle consist of the cost for a Polaris type vehicle for snow removal at RKP, a scissor lift that is past its useful life, and a trailer to transport large equipment.

**Facility Rehab and A&E** – These projects include things that actually need to be repaired or replaced. This budget cycle includes costs to repair concrete at RKP, replace the aluminum panels at RKP, replace the fencing on Broadway, replace the flooring in the vestibules and restrooms, replace lighting on Ghent Rd., remodel the public restrooms at RKP, provide lockers for Vehicle Service, etc. Other costs are included in case we have an emergency repair to the HVAC, elevator, etc.

**Hybrid Bus Battery** – In 2009/2010, METRO purchased 4 Hybrid Electric buses. These buses are equipped with an Allison EP 40 Electric Drive unit. The Battery Packs that store energy for the hybrid drive units on these buses have reached their useful life and are due for replacement to maintain reliable service from these vehicles.

**Computer Systems/Radio Upgrade** – We are upgrading our technology across the company in an effort to increase efficiency. Some of our software and hardware is old and needs to be upgraded. Upgrades included in this budgeting cycle are licenses, cradlepointes, cameras, complete two way radio replacement, NVR (network video recorder) replacements, etc.

**Rail Rehab** – We need to keep our bridges and at grade crossings on our rail in a safe operating conditions for both train and vehicular traffic.

Per the 2019 5-Year Maintenance Plan for the Sandyville line, this work includes 1 bridge rehabilitation, the beginning of a tie replacement program and repair of 2 grade crossings.

# METRO REGIONAL TRANSIT AUTHORITY

## Expenses by Category

REVENUES	2019 YE Projection	2020 Budget	Variance \$	Variance %
Passenger Fares	3,636,000	3,636,000	0	0%
Advertising	584,000	600,000	16,000	3%
Non-Transit (Interest, Rail & Misc)	1,929,000	2,004,266	75,266	4%
Sales & Use Tax/Aid	46,300,000	48,000,000	1,700,000	4%
Local Fare Assistance	1,313,000	1,036,000	(277,000)	-21%
State Assistance	150,000	150,000	0	0%
Federal Assistance	6,975,000	6,975,000	0	0%
Pass Through Revenue	315,000	80,000	(235,000)	-75%
<b>Total Revenue</b>	<b>61,202,000</b>	<b>62,481,266</b>	<b>1,279,266</b>	<b>2%</b>
<b>EXPENSES</b>				
Salaries & Wages	24,067,334	25,766,800	1,699,466	7%
Fringe Benefits	16,085,600	18,459,576	2,373,976	15%
Professional & Technical	3,517,730	4,022,980	505,250	14%
Material & Supplies	5,495,737	5,590,989	95,252	2%
Miscellaneous	206,467	210,000	3,533	2%
Purchased Transportation	2,082,611	2,365,000	282,389	14%
Utilities	1,008,000	1,028,160	20,160	2%
Casualty and Liability	1,521,518	1,525,000	3,482	0%
Pass Through Expense	315,000	80,000	(235,000)	-75%
<b>Total Expense</b>	<b>54,299,997</b>	<b>59,048,505</b>	<b>4,748,508</b>	<b>9%</b>

\*Does not include Depreciation, transfers to Capital Budget or Transit Enhancement Fund

### Wages

2020 Annual increases (All)	547,521
Step increases (Unions)	378,988
SOLA increases (Admin)	67,933
SOLA YE bonus (All)	427,000
Safety bonus (Unions)	221,700
	<u>1,643,142</u>

### Benefits

Credits on acct	\$	1,100,000
Holiday pay	\$	394,000
vacation pay		453,000
vacation advance pay	\$	8,200
personal day payout	\$	80,219
sick pay	\$	35,000
health lag in 2020	\$	300,000
	<b>\$</b>	<b><u>2,370,419</u></b>

# 2020 Significant Budget Expense Variances & Assumptions

**Salaries and Wages** – The salaries and wages line item includes up to a three percent increase for annual increases, step increases for the unions, SOLA increases/year-end bonuses, and a safety bonus.

Both Collective Bargaining Agreements (CBA) have requirements regarding the amount and frequency of step increases, bonuses, allowances, etc. that have been taken into consideration when preparing next year's budget.

**Benefits** – The benefits line item includes holiday pay, vacation pay, personal days, sick pay, healthcare costs, tool/boot allowances, OPERS as well as the OPERS pick-up, uniforms, Medicare, and Worker's Comp. There is a health care lag included in this line item to cover a period up to six months in the new fiscal year when claims come in that occurred in the prior fiscal year, but not processed or paid until the new fiscal year.

By implementing new cost saving measures and programs, we anticipate the cost of healthcare remaining flat in 2020.

**Professional Technical** – This line item includes such services as legal fees, sales tax administration fees, real estate taxes, web site design, lab work for drug testing and mandatory physicals, Employee Assistance Program fees (counseling services provided to all employees at no charge to the employee), Educational Assistance Program (reimbursing employees for taking educational classes/college courses to further their knowledge in a particular area of study), officers that work at our facilities, rail inspections, schedule printing, and bus pass printing.

Next year's budgeted amount includes the cost of hiring a reputable firm to walk METRO through the strategic planning process. Ultimately, the Strategic Plan will be a five to ten year plan that will guide METRO in providing better service to Summit County. The plan will also include an FTA mandated on-board study. We anticipate the cost coming in under budget. The final recommendation will come before the Planning/Marketing/Rail Committee first, and then the board for approval.

**Purchased Transportation** – This line item has been changed to reflect the revised projection for miles contracted out to Thomas Limousine (TL) in 2020. The original projection was based on overall miles that TL drives on METRO's behalf; however, those miles included deadhead and no-show miles. These miles are important for our federal reporting requirements, but not for actual invoicing and cost projections. Our invoicing is based on actual people in the seats being transported. We are not invoiced for no shows and deadhead time to and from the client (TL absorbs that cost). We are currently in year three of a five year contract with TL. The fee per mile in 2020 will increase from \$4.15 to \$4.40. They provide evening, weekend, and daytime overflow trips for our four Paratransit services that include our SCAT Temporary program (for persons with disabilities who cannot access line service, and reside in Summit County; these services are mostly for medical and work trips); SCAT Senior program (for Summit County residents over the age of 62, these services are mostly for medical and work trips); ADA as defined and required by the Americans with Disabilities Act (operates ¾ of a mile from an active line service route, eligible individuals must have a barrier preventing them from using regular line service); and Contract Services (Paratransit services based on a contract with an established organization).



All of these programs have different qualifications, restrictions, and hours of operations. Thomas Limousine helps with all four of the above mentioned programs when we have overflow during the day, evening trips after hours, and weekend trips.

METRO will continuously monitor our costs in this area to ensure that we are utilizing our resources in the most cost effective way.

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION NO. 2019-19**

A resolution appointing trustees to the Health Transit Pool of Ohio.

**WHEREAS**, METRO Regional Transit Authority is a member of the Health Transit Pool of Ohio and is entitled to representation on the Board of Trustees of the Health Transit Pool of Ohio, and

**WHEREAS**, the Board of Trustees of METRO Regional Transit Authority desires to appoint the Executive Director, Dawn Distler, to the Board of Trustees of the Health Transit Pool of Ohio, and

**WHEREAS**, the Board of Trustees of METRO Regional Transit Authority desires to appoint Jay Hunter, Director of Employee Engagement; and Ernest Hudgins, Leave Management Specialist; as alternate Trustees to the Board of Trustees of the Health Transit Pool of Ohio to serve and vote in the absence of the primary Trustee.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The Board hereby consents to the appointment of Dawn Distler, Executive Director as Trustee to the Board of Trustees of the Health Transit Pool of Ohio.
2. The Board hereby consents to the appointment of Jay Hunter, Director of Employee Engagement; and Ernest Hudgins, Leave Management Specialist; as alternate Trustees to the Board of Trustees of the Health Transit Pool of Ohio to serve and vote in the absence of the primary Trustee.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION NO. 2019-20**

A resolution appointing trustees to the Ohio Transit Risk Pool.

**WHEREAS**, METRO Regional Transit Authority is a member of the Ohio Transit Risk Pool and is entitled to representation on the Board of Trustees of the Ohio Transit Risk Pool, and

**WHEREAS**, the Board of Trustees of METRO Regional Transit Authority desires to appoint the Executive Director, Dawn Distler, to the Board of Trustees of the Ohio Transit Risk Pool, and

**WHEREAS**, the Board of Trustees of METRO Regional Transit Authority desires to appoint Shawn Metcalf, Director of Safety and Protection; and Angela Neeley, Director of Finance as alternate Trustees to the Board of Trustees of the Ohio Transit Risk Pool to serve and vote in the absence of the primary Trustee, and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The Board hereby consents to the appointment of Dawn Distler, Executive Director as Trustee to the Board of Trustees of the Ohio Transit Risk Pool.
2. The Board hereby consents to the appointment of Shawn Metcalf, Director of Safety and Protection; and Angela Neeley, Director of Finance as alternate Trustees to the Board of Trustees of the Ohio Transit Risk Pool to serve and vote in the absence of the primary Trustee.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION NO. 2019-21**

A resolution appointing trustees to the “NEORide” Council of Government.

**WHEREAS**, METRO Regional Transit Authority is a member of the “NEORide” Council of Government and is entitled to representation on the Board of Trustees of the “NEORide” Council of Government, and

**WHEREAS**, the Board of Trustees of METRO Regional Transit Authority desires to appoint the Executive Director, Dawn Distler, as a Trustee to represent METRO on the NEORide Board, and

**WHEREAS**, the Board of Trustees of METRO Regional Transit Authority desires to appoint Valerie Shea, Director of Planning; and Jarrod Hampshire, Director of Maintenance; as alternates to the NEORide Board.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The Board hereby consents to the appointment of Dawn Distler, the Executive Director, as a Trustee to the Board of Trustees of the “NEORide” Council of Government.
2. The Board hereby consents to the appointment Valerie Shea, Director of Planning, and Jarrod Hampshire, Director of Maintenance, as alternate Trustees to the Board of Trustees of the “NEORide” Council of Government to serve and vote in the absence of the primary Trustee.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION NO. 2019-22**

A resolution authorizing a budget/appropriation measure for the calendar year 2020.

**WHEREAS**, the 2020 budget was developed based on a collection of the 1/2% sales tax, and,

**WHEREAS**, the 2020 budget includes network wide planning to increase the service levels and frequency on core routes

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The budget is hereby authorized with total operational expenses not to exceed \$59,048,505.
2. The budget is hereby authorized with total capital expenses not to exceed \$9,759,420.
3. This resolution shall become effective January 1, 2020.
4. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

# Planning / Marketing / Rail Committee

## Planning / Marketing / Rail Committee

Chair: Donald Christian

Renee Greene

Gary Spring

Leadership Team Members: Valerie Shea, Molly Becker

**October 2019  
Performance Reports  
Combined Service**

**Current Month**

2019	2018	Percentage Changed
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**Year to Date**

2019	2018	Percentage Changed
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**Service Day Data**

23	23	0.00%	Weekdays Operated	214	214	0.00%
4	4	0.00%	Saturdays Operated	44	43	2.33%
4	4	0.00%	Sundays Operated	42	43	-2.33%

**Passenger Data**

482,419	495,356	-2.61%	Total Passengers	4,173,900	4,315,020	-3.27%
18,611	19,181	-2.98%	Average Weekday Passengers	16,858	17,509	-3.72%
7,655	7,771	-1.50%	Average Saturday Passengers	7,439	7,565	-1.67%
4,363	4,309	1.27%	Average Sunday Passengers	4,238	4,228	0.23%

**Service Level Data**

659,375	635,802	3.71%	Total Vehicle Miles	6,093,921	5,981,248	1.88%
555,933	535,153	3.88%	Total Vehicle Revenue Miles	5,087,373	5,052,050	0.70%
0.8678	0.9256	-6.25%	Average Passengers per Vehicle Revenue Mile	0.8204	0.8541	-3.94%
46,157	43,609	5.84%	Total Vehicle Hours	423,127	414,113	2.18%
41,447	39,232	5.65%	Total Vehicle Revenue Hours	378,547	372,128	1.72%
11.6394	12.6264	-7.82%	Average Passengers per Vehicle Revenue Hour	11.0261	11.5955	-4.91%

**Financial Data**

\$188,365	\$215,773	-12.70%	Cash Fares	\$1,748,414	\$1,854,753	-5.73%
\$160,981	\$146,831	9.64%	Ticket and Pass Revenue	\$1,318,215	\$1,258,961	4.71%
\$129,879	\$147,075	-11.69%	Other Fare Related Revenue	\$1,008,136	\$1,370,942	-26.46%
13.7%	14.0%	-2.34%	Percentage Total Farebox Recovery	9.6%	10.4%	-7.92%
\$8.00	\$8.42	-5.01%	Average Cost per Vehicle Revenue Mile	\$8.32	\$8.50	-2.01%
\$107.33	\$114.91	-6.60%	Average Cost per Vehicle Revenue Hour	\$111.87	\$115.33	-3.00%
\$9.22	\$9.10	1.32%	Average Cost per Passenger	\$10.15	\$9.95	2.01%

**Safety Data**

3	7	-57.14%	Preventable Accidents	37	46	-19.57%
3	8	-62.50%	Nonpreventable Accidents	68	61	11.48%
6	15	-60.00%	Total Accidents	105	107	-1.79%

**October 2019  
Performance Reports  
SCAT/ADA Paratransit Service**

**Current Month**

2019      2018      Percentage  
Changed

**Year to Date**

2019      2018      Percentage  
Changed

**Service Day Data**

23	23	0.00%	Weekdays Operated	214	214	0.00%
4	4	0.00%	Saturdays Operated	44	43	2.33%
4	4	0.00%	Sundays Operated	42	43	-2.33%

**Passenger Data**

26,405	24,258	8.85%	Total Passengers	231,115	229,853	0.55%
852	783	8.85%	Average Passengers per Day	770	766	0.55%
89.50	80.75	10.84%	Average Saturday ADA Passengers	80.1	78.0	2.65%
39.25	18.25	115.07%	Average Sunday ADA Passengers	41.3	34.9	18.50%
63.65	55.61	14.44%	Average Total ADA Passengers	62.0	55.3	12.15%
6,228	5,351	16.39%	Total Purchased Transportation Pass.	54,893	56,391	-2.66%

**Service Level Data**

160,327	156,078	2.72%	Total METRO Vehicle Miles	1,438,537	1,420,601	1.26%
66,922	55,526	20.52%	Total Purchased Trans. Vehicle Miles	576,438	552,128	4.40%
227,249	211,604	7.39%	Total Vehicle Miles	2,014,975	1,972,729	2.14%
191,090	175,842	8.67%	Total Revenue Miles	1,660,755	1,633,705	1.66%
0.13818	0.13795	0.16%	Average Pass. per Revenue Vehicle Mile	0.1392	0.1407	-1.09%
15,447	13,830	11.69%	Total Vehicle Hours	136,601	131,426	3.94%
12,797	11,392	12.33%	Total Vehicle Revenue Hours	111,152	108,011	2.91%
2.0634	2.1294	-3.10%	Average Pass. per Vehicle Revenue Hour	2.0793	2.1281	-2.29%
90%	90%	0.00%	On-time Performance - METRO	90%	90%	0.33%
90%	90%	0.00%	On-time Performance - Purchased Transportation	92%	91%	1.44%

**Financial Data**

\$53,797	\$49,378	8.95%	Cash Fares	\$471,526	\$468,074	0.74%
\$10,321	\$10,990	-6.09%	Ticket and Pass Revenue	\$64,408	\$70,331	-8.42%
\$81,129	\$105,839	-23.35%	Other Fare Related Revenue	\$673,078	\$1,037,479	-35.12%
15.4%	19.2%	-19.64%	Percentage Total Farebox Recovery	14.6%	19.5%	-24.96%
\$5.63	\$5.39	4.45%	Average Cost per Vehicle Revenue Mile - METRO	\$5.71	\$5.64	1.23%
\$3.35	\$3.72	-9.88%	Average Cost per Vehicle Revenue Mile - Purchased Transportation	\$3.30	\$3.33	-0.80%
\$78.66	\$79.45	-0.99%	Average Cost per Vehicle Revenue Hour - METRO	\$80.62	\$82.32	-2.06%
\$59.28	\$65.52	-9.53%	Average Cost per Vehicle Revenue Hour - Purchased Transportation	\$56.98	\$55.08	3.45%
\$36.95	\$36.24	1.97%	Average Cost per Passenger - METRO	\$37.55	\$37.33	0.57%
\$31.59	\$33.89	-6.80%	Average Cost per Passenger - Purchased Transportation	\$30.19	\$28.66	5.34%
3.0	2.5	20.00%	Average Small Bus Age	3.0	2.5	20.00%

**Safety Data**

1	0	100.00%	Preventable Accidents	9	12	-25.00%
0	0	100.00%	Nonpreventable Accidents	16	11	45.45%
1	0	100.00%	Total Accidents	25	23	7.74%



**October 2019  
Performance Reports  
Line Service**

**Current Month**

**Year to Date**

2019      2018      Percentage  
Changed

2019      2018      Percentage  
Changed

**Service Day Data**

23	23	0.00%	Weekdays Operated	214	214	0.00%
4	4	0.00%	Saturdays Operated	44	43	2.33%
4	4	0.00%	Sundays Operated	42	43	-2.33%

**Passenger Data**

456,014	471,098	-3.20%	Total Passengers	3,942,785	4,085,167	-3.49%
17,759	18,399	-3.48%	Average Weekday Passengers	16,088	16,743	-3.91%
7,565	7,690	-1.63%	Average Saturday Passengers	7,359	7,487	-1.71%
4,324	4,290	0.79%	Average Sunday Passengers	4,197	4,193	0.08%

**Service Level Data**

432,126	424,198	1.87%	Total Vehicle Miles	4,078,946	4,008,519	1.76%
364,843	359,311	1.54%	Total Vehicle Revenue Miles	3,426,618	3,418,345	0.24%
367,156	362,940	1.16%	Total Scheduled Vehicle Revenue Miles	3,448,323	3,434,622	0.40%
1.2420	1.2980	-4.31%	Average Passenger per Revenue Vehicle Mile	1.1506	1.1951	-3.72%
30,710	29,779	3.12%	Total Vehicle Hours	286,526	282,687	1.36%
28,650	27,840	2.91%	Total Vehicle Revenue Hours	267,395	264,117	1.24%
28,650	27,840	2.91%	Total Scheduled Vehicle Revenue Hours	267,395	264,117	1.24%
15.9167	16.9217	-5.94%	Average Passenger per Vehicle Revenue Hour	14.7452	15.4672	-4.67%
76%	77%	-0.26%	On-time Performance	78%	78%	-0.86%

**Financial Data**

\$134,568	\$166,395	-19.13%	Cash Fares	\$1,276,888	\$1,386,680	-7.92%
\$150,661	\$135,841	10.91%	Ticket and Pass Revenue	\$1,253,807	\$1,188,630	5.48%
\$48,750	\$41,236	18.22%	Other Fare Related Revenue	\$335,058	\$333,463	0.48%
9.5%	9.4%	1.00%	Percentage Total FareBox Recovery	8.4%	8.4%	0.70%
\$9.55	\$10.03	-4.83%	Average Cost per Vehicle Revenue Mile	\$9.94	\$10.19	-2.40%
\$122.37	\$130.81	-6.44%	Average Cost per Vehicle Revenue Hour	\$127.43	\$131.86	-3.36%
\$7.69	\$7.73	-0.54%	Average Cost per Passenger	\$8.64	\$8.52	1.37%
4.9	4.9	0.00%	Average Big Bus Age	4.9	4.9	0.00%

**Safety Data**

2	7	-71.43%	Preventable Accidents	28	34	-17.65%
3	8	-62.50%	Nonpreventable Accidents	52	50	4.00%
5	15	-66.67%	Total Accidents	80	84	-4.61%

Current Month			October 2019			Year to Date		
			Line Service Categories					
2019	2018	Percentage Changed	URBAN (1 - 34)			2019	2018	Percentage Changed
406,183	420,816	-3.48%	Total Monthly Passengers			3,526,241	3,667,381	-3.85%
31	31	0.00%	Service Days			300	300	0.00%
13,102.7	13,574.7	-3.48%	Average Daily Passengers			11,754.1	12,224.6	-3.85%
19.3685	20.3018	-4.60%	Passengers per Vehicle Hour			17.7933	18.6084	-4.38%
1.6695	1.7661	-5.47%	Passengers per Vehicle Mile			1.5361	1.6240	-5.41%
\$5.90	\$5.95	-0.76%	Total Operating Cost Per Passenger			\$6.67	\$6.56	1.60%
SUBURBAN (101-104, 110)								
15,534	13,679	13.56%	Total Monthly Passengers			124,290	120,263	3.35%
23	23	0.00%	Service Days			214	214	0.00%
675.4	594.7	13.57%	Average Daily Passengers			580.8	562.0	3.35%
5.78	5.08	13.64%	Passengers per Vehicle Hour			4.9683	4.8039	3.42%
0.24	0.21	13.36%	Passengers per Vehicle Mile			0.2080	0.1978	5.14%
\$23.66	\$28.28	-16.33%	Total Operating Cost Per Passenger			\$28.75	\$30.80	-6.64%
EXPRESS (60 & 61)								
7,585	8,314	-8.77%	Total Monthly Passengers			70,226	77,388	-9.25%
23	23	0.00%	Service Days			214	214	0.00%
329.8	361.5	-8.77%	Average Daily Passengers			328.2	361.6	-9.24%
7.6368	8.3514	-8.56%	Passengers per Vehicle Hour			7.5992	8.3443	-8.93%
0.3011	0.3300	-8.77%	Passengers per Vehicle Mile			0.2996	0.3303	-9.29%
\$20.65	\$19.94	3.58%	Total Operating Cost Per Passenger			\$21.61	\$20.05	7.77%
CIRCULATOR (50, 51, 53, & 59)								
6,578	7,103	-7.39%	Total Monthly Passengers			64,041	61,883	3.49%
31	31	0.00%	Service Days			300	300	0.00%
212.2	229.1	-7.38%	Average Daily Passengers			213.5	206.3	3.49%
2.8265	4.0360	-29.97%	Passengers per Vehicle Hour			3.3050	3.7379	-11.58%
0.2658	0.2924	-9.08%	Passengers per Vehicle Mile			0.2779	0.2711	2.48%
\$39.01	\$33.29	17.16%	Total Operating Cost Per Passenger			\$36.53	\$36.04	1.35%
DASH (54)								
13,972	17,302	-19.25%	Total Monthly Passengers			102,474	122,568	-16.39%
23	23	0.00%	Service Days			214	214	0.00%
607.5	752.3	-19.25%	Average Daily Passengers			478.9	572.7	-16.39%
13.7802	17.0645	-19.25%	Passengers per Vehicle Hour			10.8624	12.9924	-16.39%
1.8600	2.3033	-19.25%	Passengers per Vehicle Mile			1.4662	1.7503	-16.23%
\$4.37	\$3.48	25.60%	Total Operating Cost Per Passenger			\$5.53	\$4.70	17.65%
GROCERY (91 - 95)								
1,670	1,855	-9.97%	Total Monthly Passengers			18,051	15,753	14.59%
23	23	0.00%	Service Days			214	214	0.00%
72.60	80.70	-10.04%	Average Daily Passengers			84.4	73.6	14.67%
6.1574	6.9684	-11.64%	Passengers per Vehicle Hour			7.1610	6.2495	14.58%
1.0759	1.1640	-7.57%	Passengers per Vehicle Mile			1.2388	1.0873	13.94%
\$58.95	\$57.31	2.86%	Total Operating Cost Per Passenger			\$51.78	\$57.58	-10.07%
Sunday Line Service								
17,296	17,161	0.79%	Total Monthly Passengers			176,257	180,313	-2.25%
4	4	0.00%	Service Days			42	43	-2.33%
4,324.0	4,290.3	0.79%	Average Daily Passengers			4,196.6	4,193.3	0.08%
13.48	13.83	-2.53%	Passengers per Vehicle Hour			13.30	13.52	-1.59%
1.2057	1.2041	0.13%	Passengers per Vehicle Mile			1.1720	1.1807	-0.74%
\$7.44	\$7.31	1.80%	Total Operating Cost Per Passenger			\$7.60	\$7.66	-0.78%
Saturday Line Service								
30,260	30,761	-1.63%	Total Monthly Passengers			323,793	321,951	0.57%
4	4	0.00%	Service Days			44	43	2.33%
7,565.0	7,690.3	-1.63%	Average Daily Passengers			7,358.9	7,487.2	-1.71%
16.1198	16.9383	-4.83%	Passengers per Vehicle Hour			15.9334	16.4911	-3.38%
1.4011	1.4347	-2.34%	Passengers per Vehicle Mile			1.3659	1.4012	-2.52%
\$6.18	\$5.93	4.33%	Total Operating Cost Per Passenger			\$4.31	\$6.25	-31.07%
Call-A-Bus								
113	147	-23.13%	Total Monthly Passengers			1207	1159	4.14%
U of A ZipCard								
20,504	22,575	-9.17%	Total Monthly Passengers			166,470	169,795	-1.96%
Akron Public Schools ID Cards								
49,783	51,780	-3.86%	Total Monthly Passengers			334,448	365,794	-8.57%
Howe Avenue Shuttle								
1,288	-	-	Total Monthly Passengers			10,827	-	-
Akron Marathon								
-	-	-	Total Monthly Passengers			7,224	2,611	176.68%

**METRO REGIONAL TRANSIT AUTHORITY**  
**MONTHLY REPORT OF OPERATIONS**  
**October 2019**

ROUTE # / DESCRIPTION	FAREBOX			EXPENSE			TOTAL				PASSENGERS		NET COST PER			FAREBOX		
	REVENUE	GENERAL FARE	TOT FAREBOX	PER REV HOUR	PER REV MILE	Allocation model	PASSEN- GERS	REV HOURS	REV MILES	PEAK VEHICLES	PER: REV HOUR	REV MILE	REV HOUR	REV MILE	Allocation Model	(Per Hour)	(Per Mile)	Allocation Model
1 West Market	\$ 16,357	\$ 16,021	\$ 32,378	\$ 239,879	\$ 210,483	\$ 205,604	48,354	1,960	22,042	6	24.7	2.19	\$ 4.29	\$ 3.68	\$ 3.58	13.5%	15.4%	15.7%
2 Arlington	\$ 18,199	\$ 16,064	\$ 34,264	\$ 213,907	\$ 202,005	\$ 190,567	48,486	1,748	21,154	6	27.7	2.29	\$ 3.71	\$ 3.46	\$ 3.22	16.0%	17.0%	18.0%
3 Copley/Hawkins	\$ 9,945	\$ 8,530	\$ 18,476	\$ 148,914	\$ 121,656	\$ 135,110	25,746	1,217	12,740	5	21.2	2.02	\$ 5.07	\$ 4.01	\$ 4.53	12.4%	15.2%	13.7%
4 Delia/N Hawkins	\$ 4,263	\$ 4,196	\$ 8,459	\$ 69,242	\$ 64,753	\$ 76,259	12,663	566	6,781	4	22.4	1.87	\$ 4.80	\$ 4.45	\$ 5.35	12.2%	13.1%	11.1%
5 East Market/Ellet	\$ 4,200	\$ 3,298	\$ 7,498	\$ 77,263	\$ 89,121	\$ 77,698	9,954	631	9,333	3	15.8	1.07	\$ 7.01	\$ 8.20	\$ 7.05	9.7%	8.4%	9.7%
6 E. Market/Lakemore	\$ 6,379	\$ 8,241	\$ 14,621	\$ 130,413	\$ 138,666	\$ 128,565	24,874	1,066	14,521	5	23.3	1.71	\$ 4.66	\$ 4.99	\$ 4.58	11.2%	10.5%	11.4%
7 Cuyahoga Falls Ave	\$ 4,294	\$ 4,471	\$ 8,765	\$ 108,500	\$ 85,144	\$ 100,358	13,493	887	8,916	4	15.2	1.51	\$ 7.39	\$ 5.66	\$ 6.79	8.1%	10.3%	8.7%
8 Kenmore/Barberton	\$ 9,249	\$ 7,275	\$ 16,523	\$ 127,021	\$ 124,620	\$ 117,125	21,957	1,038	13,050	4	21.2	1.68	\$ 5.03	\$ 4.92	\$ 4.58	13.0%	13.3%	14.1%
9 Wooster/East Ave	\$ 5,265	\$ 5,374	\$ 10,639	\$ 92,311	\$ 80,418	\$ 83,949	16,221	754	8,421	3	21.5	1.93	\$ 5.03	\$ 4.30	\$ 4.52	11.5%	13.2%	12.7%
10 Howard/Portage Tr	\$ 8,290	\$ 7,184	\$ 15,474	\$ 135,467	\$ 132,456	\$ 130,071	21,683	1,107	13,871	5	19.6	1.56	\$ 5.53	\$ 5.40	\$ 5.29	11.4%	11.7%	11.9%
11 South Akron	\$ 1,111	\$ 952	\$ 2,062	\$ 31,383	\$ 26,993	\$ 28,335	2,872	256	2,827	1	11.2	1.02	\$ 10.21	\$ 8.68	\$ 9.15	6.6%	7.6%	7.3%
12 Tallmadge Hill	\$ 3,953	\$ 5,205	\$ 9,158	\$ 117,007	\$ 87,175	\$ 112,286	15,711	956	9,129	5	16.4	1.72	\$ 6.86	\$ 4.97	\$ 6.56	7.8%	10.5%	8.2%
13 Grant/Firestone	\$ 5,221	\$ 5,500	\$ 10,721	\$ 102,526	\$ 75,738	\$ 95,551	16,601	838	7,931	4	19.8	2.09	\$ 5.53	\$ 3.92	\$ 5.11	10.5%	14.2%	11.2%
14 Euclid/Barberton	\$ 9,901	\$ 7,833	\$ 17,734	\$ 202,424	\$ 191,973	\$ 175,645	23,643	1,654	20,104	5	14.3	1.18	\$ 7.81	\$ 7.37	\$ 6.68	8.8%	9.2%	10.1%
17 Brown/Inman	\$ 7,420	\$ 6,199	\$ 13,619	\$ 113,388	\$ 103,084	\$ 113,281	18,709	927	10,795	5	20.2	1.73	\$ 5.33	\$ 4.78	\$ 5.33	12.0%	13.2%	12.0%
18 Thornton/Manchester	\$ 6,618	\$ 5,275	\$ 11,893	\$ 96,898	\$ 103,230	\$ 97,595	15,920	792	10,810	4	20.1	1.47	\$ 5.34	\$ 5.74	\$ 5.38	12.3%	11.5%	12.2%
19 Eastland	\$ 6,945	\$ 5,577	\$ 12,523	\$ 108,155	\$ 82,822	\$ 99,759	16,834	884	8,673	4	19.0	1.94	\$ 5.68	\$ 4.18	\$ 5.18	11.6%	15.1%	12.6%
21 South Main	\$ 788	\$ 969	\$ 1,757	\$ 25,801	\$ 19,547	\$ 24,087	2,926	211	2,047	1	13.9	1.43	\$ 8.22	\$ 6.08	\$ 7.63	6.8%	9.0%	7.3%
24 Lakeshore	\$ 1,621	\$ 1,531	\$ 3,152	\$ 32,574	\$ 23,129	\$ 35,394	4,621	266	2,422	2	17.4	1.91	\$ 6.37	\$ 4.32	\$ 6.98	9.7%	13.6%	8.9%
26 Exchange/Whitepond	\$ 2,123	\$ 1,991	\$ 4,115	\$ 66,333	\$ 60,452	\$ 59,694	6,010	542	6,331	2	11.1	0.95	\$ 10.35	\$ 9.37	\$ 9.25	6.2%	6.8%	6.9%
28 Merriman Valley	\$ 1,138	\$ 1,811	\$ 2,949	\$ 50,710	\$ 46,364	\$ 56,162	5,466	414	4,855	3	13.2	1.13	\$ 8.74	\$ 7.94	\$ 9.74	5.8%	6.4%	5.3%
30 Goodyear/Darrow	\$ 3,890	\$ 3,993	\$ 7,883	\$ 92,056	\$ 85,080	\$ 84,659	12,052	752	8,910	3	16.0	1.35	\$ 6.98	\$ 6.41	\$ 6.37	8.6%	9.3%	9.3%
33 State Rd/Wyoga Lake	\$ 1,751	\$ 1,985	\$ 3,736	\$ 47,616	\$ 52,106	\$ 48,453	5,991	389	5,457	2	15.4	1.10	\$ 7.32	\$ 8.07	\$ 7.46	7.8%	7.2%	7.7%
34 Cascade Village/Uhler	\$ 4,549	\$ 5,101	\$ 9,650	\$ 136,572	\$ 116,258	\$ 120,580	15,396	1,116	12,175	4	13.8	1.26	\$ 8.24	\$ 6.92	\$ 7.21	7.1%	8.3%	8.0%
50 Montrose Circulator	\$ 361	\$ 452	\$ 813	\$ 60,298	\$ 57,260	\$ 63,117	1,364	493	5,996	3	2.8	0.23	\$ 43.61	\$ 41.38	\$ 45.68	1.3%	1.4%	1.3%
51 Stow Circulator	\$ 618	\$ 521	\$ 1,139	\$ 57,231	\$ 77,025	\$ 57,957	1,573	468	8,066	2	3.4	0.20	\$ 35.66	\$ 48.24	\$ 36.12	2.0%	1.5%	2.0%
53 Portage/Graham	\$ 1,179	\$ 810	\$ 1,989	\$ 56,011	\$ 62,617	\$ 61,856	2,444	458	6,557	3	5.3	0.37	\$ 22.10	\$ 24.81	\$ 24.50	3.6%	3.2%	3.2%
54 DASH Downtown	\$ 1	\$ -	\$ 1	\$ 124,078	\$ 71,732	\$ 106,033	13,972	1,014	7,512	4	13.8	1.86	\$ 8.88	\$ 5.13	\$ 7.59	0.0%	0.0%	0.0%
59 Chapel Hill Circulator	\$ 505	\$ 397	\$ 902	\$ 100,717	\$ 38,756	\$ 73,650	1,197	823	4,059	2	1.5	0.29	\$ 83.39	\$ 31.62	\$ 60.78	0.9%	2.3%	1.2%
60 NC Express Chapel Hill	\$ 538	\$ 388	\$ 925	\$ 21,344	\$ 46,167	\$ 33,719	1,170	174	4,835	2	6.7	0.24	\$ 17.45	\$ 38.67	\$ 28.03	4.3%	2.0%	2.7%
61 NC Express Montrose	\$ 6,838	\$ 2,125	\$ 8,963	\$ 100,201	\$ 194,396	\$ 122,931	6,415	819	20,357	5	7.8	0.32	\$ 14.22	\$ 28.91	\$ 17.77	8.9%	4.6%	7.3%
101 Richfield/Bath	\$ 155	\$ 365	\$ 520	\$ 41,422	\$ 77,047	\$ 56,879	1,102	338	8,068	3	3.3	0.14	\$ 37.12	\$ 69.44	\$ 51.14	1.3%	0.7%	0.9%
102 Northfield Express	\$ 98	\$ 1,122	\$ 1,219	\$ 96,166	\$ 209,155	\$ 102,089	3,386	786	21,903	2	4.3	0.15	\$ 28.04	\$ 61.41	\$ 29.79	1.3%	0.6%	1.2%
103 Stow/Hudson	\$ 141	\$ 1,663	\$ 1,805	\$ 57,278	\$ 107,664	\$ 63,521	5,020	468	11,275	2	10.7	0.45	\$ 11.05	\$ 21.09	\$ 12.29	3.2%	1.7%	2.8%
104 Twinsburg Creekside	\$ 164	\$ 1,032	\$ 1,196	\$ 85,799	\$ 153,676	\$ 93,807	3,115	701	16,093	3	4.4	0.19	\$ 27.16	\$ 48.95	\$ 29.73	1.4%	0.8%	1.3%
110 Green/Springfield	\$ 115	\$ 964	\$ 1,079	\$ 48,365	\$ 65,780	\$ 51,314	2,911	395	6,889	2	7.4	0.42	\$ 16.24	\$ 22.23	\$ 17.26	2.2%	1.6%	2.1%
91 Monday Grocery	\$ 188	\$ 120	\$ 307	\$ 5,874	\$ 4,171	\$ 18,083	361	48	437	2	7.5	0.83	\$ 15.42	\$ 10.70	\$ 49.24	5.2%	7.4%	1.7%
92 Tuesday Grocery	\$ 1,151	\$ 77	\$ 1,228	\$ 5,537	\$ 2,492	\$ 17,605	232	45	261	2	5.1	0.89	\$ 18.57	\$ 5.45	\$ 70.59	22.2%	49.3%	7.0%
93 Wednesday Grocery	\$ 1,291	\$ 111	\$ 1,402	\$ 6,333	\$ 2,970	\$ 18,105	335	52	311	2	6.5	1.08	\$ 14.72	\$ 4.68	\$ 49.86	22.1%	47.2%	7.7%
94 Thursday Grocery	\$ 1,091	\$ 140	\$ 1,231	\$ 10,412	\$ 3,237	\$ 27,411	422	85	339	3	5.0	1.24	\$ 21.76	\$ 4.75	\$ 62.04	11.8%	38.0%	4.5%
95 Friday Grocery	\$ 1,097	\$ 106	\$ 1,203	\$ 5,034	\$ 1,952	\$ 17,245	320	41	204	2	7.8	1.57	\$ 11.97	\$ 2.34	\$ 50.13	23.9%	61.6%	7.0%
JARC	\$ 1	\$ 432	\$ 433	\$ 3,284	\$ 5,930	\$ 17,054	1,303	27	621	2	48.6	2.10	\$ 2.19	\$ 4.22	\$ 12.76	13.2%	7.3%	2.5%
ZONE	\$ 10,312	\$ 630	\$ 10,942	\$ 43,767	\$ 132	\$ 101,293	1,901	358	14	11	5.3	137.75	\$ 17.27	\$ (5.69)	\$ 47.53	25.0%	8303.2%	10.8%
SCAT	\$ 53,797	\$ 6,685	\$ 60,482	\$ 1,159,869	\$ 1,263,637	\$ 920,181	20,177	9,478	132,329	35	2.1	0.15	\$ 54.49	\$ 59.63	\$ 42.61	5.2%	4.8%	6.6%
TOTALS: Line Service	\$ 169,313	\$ 146,032	\$ 315,344	\$ 3,495,511	\$ 3,505,429	\$ 3,500,459	454,726	28,564	367,091	147	15.9	1.24	\$ 6.99	\$ 8.66	\$ 7.00	9.0%	9.0%	9.0%
TOTALS: SCAT	\$ 53,797	\$ 6,685	\$ 60,482	\$ 1,159,869	\$ 1,263,637	\$ 920,181	20,177	9,478	132,329	35	2.1	0.15	\$ 54.49	\$ 59.63	\$ 42.61	5.2%	4.8%	6.6%

**2019 MONTHLY RIDERSHIP BY ROUTE**

Route #	Description	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	% Change	Oct-18	NOV	DEC
1	West Market	38,510	40,016	43,122	42,600	44,455	40,778	42,441	46,249	42,405	48,354	-0.7%	48,695		
2	Arlington	38,893	39,701	41,303	41,384	43,973	40,243	43,369	45,300	42,871	48,486	-1.2%	49,064		
3	Copley Rd/Hawkins	20,696	21,833	22,668	23,053	23,579	19,123	20,535	21,363	23,238	25,746	-9.2%	28,364		
4	Delia/N Hawkins	10,071	10,894	11,490	10,988	10,874	7,332	7,327	7,943	11,754	12,663	-7.3%	13,663		
5	East Market/Ellet	7,748	8,141	8,694	8,254	8,436	7,058	7,577	8,267	9,043	9,954	11.3%	8,941		
6	East Market/Lakemore	19,142	20,364	21,866	22,371	22,220	17,558	18,469	18,521	22,540	24,874	4.5%	23,796		
7	Cuyahoga Falls Ave	11,718	12,087	13,357	13,361	12,641	11,221	11,763	12,532	12,033	13,493	-4.0%	14,051		
8	Kenmore/Barberton	20,248	19,160	20,445	20,581	20,888	18,323	19,647	20,258	20,292	21,957	-6.3%	23,445		
9	Wooster/East Ave	12,191	13,947	14,090	13,468	14,623	10,628	11,531	13,115	15,857	16,221	-5.1%	17,095		
10	Howard/Portage Trail	17,508	18,046	18,314	18,687	18,869	17,899	18,736	20,596	19,499	21,683	3.9%	20,862		
11	South Akron	2,361	2,426	2,747	2,565	2,669	2,135	2,254	2,341	2,716	2,872	-6.4%	3,068		
12	Tallmadge Hill	12,711	13,547	14,399	14,990	14,204	11,412	12,401	13,483	13,879	15,711	-1.3%	15,922		
13	Grant/Firestone Park	14,386	14,526	14,775	14,818	15,191	13,483	14,106	14,906	14,914	16,601	-8.7%	18,178		
14	Euclid/Barberton XP	21,300	21,684	22,493	22,409	23,024	21,248	22,201	22,961	21,486	23,643	-12.0%	26,855		
17	Brown/Inman	14,375	14,793	16,014	15,968	16,513	14,137	14,885	16,095	16,967	18,709	-6.2%	19,936		
18	Thornton/Manchester	12,702	12,883	14,129	13,303	14,057	12,273	12,851	14,233	14,677	15,920	-0.4%	15,985		
19	Eastland	13,670	13,812	14,830	14,730	14,441	13,124	13,515	14,402	14,934	16,834	-8.8%	18,453		
21	South Main	2,302	2,291	2,349	2,405	2,520	2,082	2,334	2,341	2,447	2,926	2.3%	2,860		
24	Lakeshore	3,516	3,963	3,902	3,982	4,672	3,300	3,483	3,397	4,138	4,621	-1.9%	4,710		
26	W Exchange/White Pond	5,785	5,629	5,406	5,583	5,835	4,892	5,088	5,618	5,330	6,010	-10.2%	6,691		
28	Merriman Valley	3,075	3,699	4,127	4,027	4,319	2,237	2,371	2,699	4,891	5,466	25.8%	4,344		
30	Goodyear/Darrow	9,297	9,367	10,228	10,440	10,850	8,791	9,070	9,811	11,413	12,052	-7.1%	12,976		
33	State Rd/Wyoga Lake	5,010	5,112	4,878	5,307	5,404	4,507	4,819	5,374	5,215	5,991	-4.3%	6,259		
34	Cascade Village/Uhler	12,649	13,659	14,135	13,510	14,298	9,465	9,525	10,364	13,259	15,396	-7.3%	16,603		
50	Montrose Circulator	1,280	1,430	1,656	1,750	1,712	1,920	1,903	1,907	1,457	1,364	-21.3%	1,733		
51	Stow Circulator	1,384	1,415	1,471	1,390	1,527	1,284	1,400	1,391	1,449	1,573	-7.0%	1,692		
53	Portage/Graham	1,791	2,036	2,205	2,446	2,304	1,949	2,244	2,140	1,980	2,444	-1.3%	2,477		
54	DASH Circulator	11,611	12,440	8,109	14,737	9,278	5,632	5,390	8,820	12,485	13,972	-19.2%	17,302		
59	Chapel Hill Circulator	942	1,018	1,150	1,291	1,136	1,270	1,457	1,281	1,097	1,197	-0.3%	1,201		
60	NCX Chapel Hill/Cleveland	1,207	1,041	1,149	1,175	1,150	1,188	1,118	1,141	961	1,170	-18.8%	1,441		
61	NCX Montrose/Cleveland	5,788	5,446	6,033	6,118	5,985	5,668	6,186	5,872	5,415	6,415	-6.7%	6,873		
101	Richfield/Bath	1,012	950	1,359	1,152	1,022	1,091	989	1,063	977	1,102	-10.0%	1,225		
102	Northfield Express	3,204	2,927	3,024	3,323	3,370	3,045	3,178	3,405	2,991	3,386	-14.4%	3,956		
103	Stow/Hudson	2,499	2,650	3,024	3,054	3,214	3,121	3,147	3,509	4,051	5,020	63.4%	3,072		
104	Twinsburg Creekside	2,188	2,068	1,993	2,324	2,607	2,499	2,639	2,896	2,644	3,115	16.0%	2,686		
110	Green/Springfield	2,308	2,126	2,174	2,315	2,512	1,948	2,180	2,378	2,606	2,911	6.2%	2,740		
<b>TOTAL:</b>		<b>365,078</b>	<b>377,127</b>	<b>393,108</b>	<b>399,859</b>	<b>404,372</b>	<b>343,864</b>	<b>362,129</b>	<b>387,972</b>	<b>403,911</b>	<b>449,852</b>	<b>-3.7%</b>	<b>467,214</b>	<b>0</b>	<b>0</b>

**COMMITTEE ASSIGNMENT:  
PLANNING, MARKETING AND RAIL**

**RESOLUTION NO. 2019-23**

A resolution authorizing Bergmann Associates to perform survey, NEPA reviews, environmental reviews, preliminary bridge engineering, track design, and grade crossing design for the rehabilitation of sections of the METRO-owned Sandyville rail line.

**WHEREAS**, this preliminary engineering and design work is required to put METRO in a position to pursue upcoming federal and state grant opportunities for rail rehabilitation, and

**WHEREAS**, this rehabilitation work is required to maintain freight operations under existing operating agreements, and

**WHEREAS**, Bergmann Associates was awarded a task order based services contract for rail Architectural and Engineering services, and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the METRO Regional Transit Authority that,

1. A task order be authorized to Bergmann Associates in the amount not to exceed \$101,920.57.
2. The Executive Director/Secretary-Treasurer is authorized up to a 5% contingency should change orders be necessary.
3. The Executive Director/Secretary-Treasurer is authorized to execute said task order; and
4. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
PLANNING, MARKETING AND RAIL**

**RESOLUTION NO. 2019-24**

A resolution authorizing the award of a Strategic Planning services contract.

**WHEREAS**, The intent of this project is to define foundational goals and a corresponding action plan to be used to guide METRO's next 10 years of service, organizational needs, and resource allocation; and

**WHEREAS**, legal notices were twice duly advertised October 10<sup>th</sup> and 17<sup>th</sup>, 2019 in the Akron Beacon Journal and advertisements were also placed in industry publications including Mass Transit Magazine, Passenger Transport and Transit Talent; and

**WHEREAS**, such proposals were due on November 6<sup>th</sup>, 2019 with the following proposals received:

WSP USA Inc. (Cleveland, Ohio)  
HDR Inc (Cleveland, Ohio)

**WHEREAS**, the Evaluation Committee reviewed the proposals, conducted interviews with both teams and is recommending that WSP USA Inc. be awarded the contract for Strategic Planning services.

**WHEREAS**, METRO received a grant from the Ohio Department of Transportation to fund \$240,000 towards the purchase of Strategic Planning services.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the METRO Regional Transit Authority that,

1. The Executive Director/Secretary-Treasurer is authorized to execute the contract with WSP USA Inc. in the amount not to exceed \$450,992.71.
2. The Executive Director/Secretary-Treasurer is authorized up to a 10% contingency should change orders be necessary.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
PLANNING, MARKETING AND RAIL**

**RESOLUTION NO. 2019-25**

**WHEREAS**, bicycle tourism is a growing industry in North America, contributing \$47 billion a year to the economies of communities that provide facilities for such tourists; and

**WHEREAS**, the American Association of State Highway and Transportation Officials (AASHTO) has designated a series of corridors crossing Ohio to be developed as various US Bicycle Routes.

**WHEREAS**, the Ohio Department of Transportation has designated a series of corridors crossing Ohio to be developed as various State Bicycle Routes.

**WHEREAS**, the Ohio Department of Transportation is supportive of AASHTO designated bicycle routes through Ohio, subject to ongoing collaboration with affected jurisdictions to inventory, analyze, and designate specific facilities the routes will traverse, and

**WHEREAS**, METRO (as the property owner for a portion of a proposed route) and the Adventure Cycling Association, with the cooperation of the Ohio Department of Transportation and other stakeholders, have proposed specific routes to be designated as various US and State Bike Routes, a map of which is herein incorporated into this resolution by reference, and

**WHEREAS**, we have investigated the proposed route and found it to be a suitable route, and desire that the route be designated so that it can be mapped and signed, thereby promoting bicycle tourism in our area,

**WHEREAS**, we acknowledge the route may change over time because new facilities are being constructed that are more suitable for bicyclists,

**WHEREAS**, Summit Metro Parks (as the owner and operator of the Freedom Trail) has also expressed support of this initiative.

**WHEREAS**, METRO Regional Transit Authority hereby expresses its approval and support for the development of various State and US Bike Routes, and requests that the appropriate officials see to it that the route is officially designated by AASHTO. Once the Route is approved by AASHTO, there may be efforts to publicize the route via internet maps, incorporating the Route on local maps, etc. Tourism agencies may be involved in these efforts.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is hereby authorized to forward this resolution to ODOT and AASHTO in support of the development of various State and US Bike Routes.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**





# State and US Bike Routes

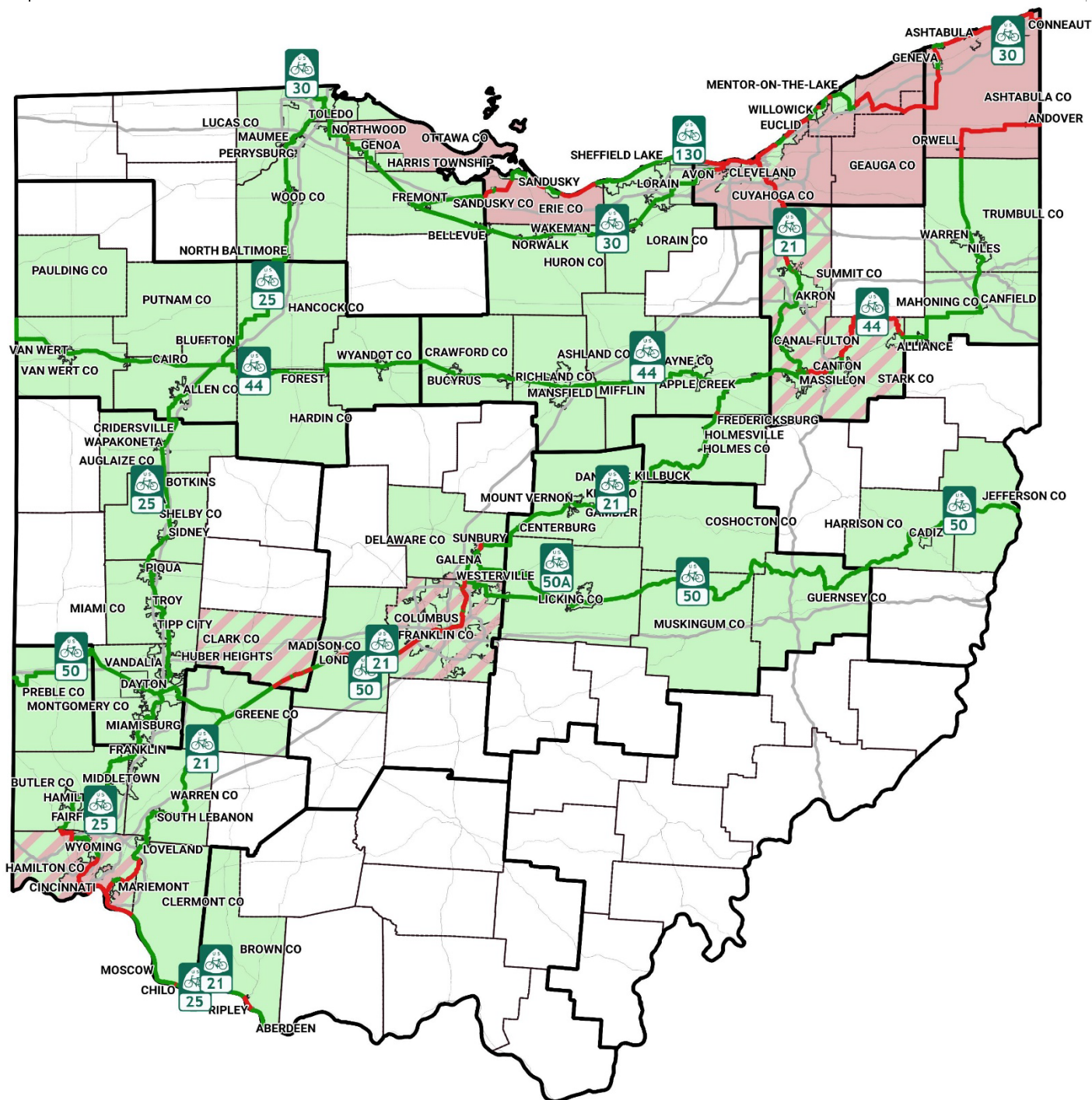
## Statewide: Resolution Status

### USBR Resolution Status

- Complete
- Incomplete

### Resolutions by Jurisdiction

- Complete
- Incomplete
- N/A



# The APD Group

## The APD - Asset Protection and Development Group

(Human Resources / Safety / Security)

Chair: Louise Gissendaner

Heather Heslop Licata

Chuck Rector

Donald Christian

Alt: Robert DeJournett

Leadership Team Members: Jay Hunter, Shawn Metcalf

November 18, 2019

TO: Dawn Distler, Executive Director & Secretary/Treasurer  
Robert DeJournett, Board President,  
and All Other Board Members

FROM: Employee Engagement Center

RE: November 2019 Employee Engagement Center Report

During October 2019, METRO RTA had three (3) employees exit (one involuntary, one retirement and one voluntary). There were no new hires at METRO RTA during the month of October 2019.

METRO RTA employees participated in 3,216.50 training hours during the month of October 2019.

<u>*OSHA Recordable Rate</u>		<u>**DART Rate</u>	
2018 YTD	7.14	2018 YTD	4.28
2019 YTD	7.38	2019 YTD	4.52

*\*OSHA – Occupational Safety & Health Administration*

*\*\*DART – Days Away, Restricted Transfer*

During the month of October 2019, there was one (1) work-related injury reported requiring medical treatment and it resulted in loss time.

The Annual United Way & Benefits Fair was held on October 17<sup>th</sup>. The campaign and open enrollment closes on November 22, 2019.

### **Upcoming Events**

Save the date for the Annual METRO RTA Holiday Luncheon to be held on Wednesday, December 18, 2019 from 11 am – 4 pm.



EMPLOYEE ENGAGEMENT CENTER MONTHLY REPORT  
METRO REGIONAL TRANSIT AUTHORITY  
October 31, 2019

CURRENT MONTH	LAST MONTH	% CHANGE		CURRENT MONTH	LAST YEAR OCT 2018	% CHANGE
421	424	-0.71%	TOTAL EMPLOYEES	421	399	5.51%
282	284	-0.70%	TOTAL OPERATORS	282	259	8.88%
214	215	-0.47%	FULL-TIME OPERATORS	214	230	-6.96%
1	1	0.00%	EXTRA BOARD FILL-IN	1	1	0.00%
67	68	-1.49%	SPECIAL SERVICE OPS	67	28	139.29%
39	40	-2.50%	MECHANICS	39	39	0.00%
16	16	0.00%	VEHICLE SERVICE	16	16	0.00%
71	71	0.00%	SALARIED STAFF	71	70	1.43%
13	13	0.00%	OFFICE PERSONNEL	13	15	-13.33%
152	153	-0.65%	MALE NON-MINORITY	152	154	-1.30%
123	123	0.00%	MALE MINORITY	123	105	17.14%
44.73%	44.57%	0.35%	% MINORITY	44.73%	40.54%	10.34%
66	68	-2.94%	FEMALE, NON-MINORITY	66	69	-4.35%
80	80	0.00%	FEMALE, MINORITY	80	71	12.68%
54.79%	54.05%	1.38%	% MINORITY	54.79%	50.71%	8.05%
48.22%	47.88%	0.71%	TOTAL MINORITY	48.22%	44.11%	9.32%
34.68%	34.91%	-0.66%	TOTAL FEMALE	34.68%	35.09%	-1.17%

CURRENT MONTH	LAST YEAR OCT 2018	% CHANGE		Y-T-D 2019	Y-T-D 2018	% CHANGE
0	3	0.01%	NEW HIRES	40	21	90.48%
3	1	200.00%	TERMINATIONS	22	25	-12.00%
1	1	0.00%	INVOLUNTARY TERM	9	8	12.50%
2	0	#DIV/0!	VOLUNTARY TERM	16	17	-5.88%
0	0	0.00%	PROMOTIONS	22	4	450.00%
0	0	0.00%	TRANSFERS	1	0	0.00%
1	0	#DIV/0!	ON-THE-JOB INJURIES	26	25	4.00%
1	0	#DIV/0!	# WORKERS COMP CLAIMS	26	25	-9.00%
3	5	-40.00%	SIC/ACC CLAIMS	46	44	4.55%
6.46%	6.53%	-1.07%	% OP ABSENTEEISM	6.38%	6.57%	-2.89%
3,216.50	1,172.25	174.39%	# TRAINING HOURS	18,909.50	17,619.25	7.32%
4.24%	1.60%	-95.76%	% TRAINING/WORKING HRS	9.32%	2.50%	272.66%
75,902	73,294	3.56%	TOTAL WORKING HOURS	202,967	704,167	-71.18%

Date: November 18, 2019

To: Dawn Distler, Executive Director  
Robert DeJournett, Board President and all other Board Members

From: Shawn Metcalf, Director of Safety and Protection

RE: October 2019 Safety and Protection Report

METRO RTA employees were involved in six (6) accidents during October 2019, one (1) from SCAT and five (5) from Line Service. Three (3) accidents were classified as Preventable and three (3) as Non-Preventable. Operators with preventable accidents met with Manager of Safety Quentin Wyatt. The onboard video was reviewed with the operators and reasonable measures that could have been utilized to avoid the accident and prevent others in the future were discussed.

Thomas Worldwide reported no vehicle accidents while transporting METRO RTA passengers.

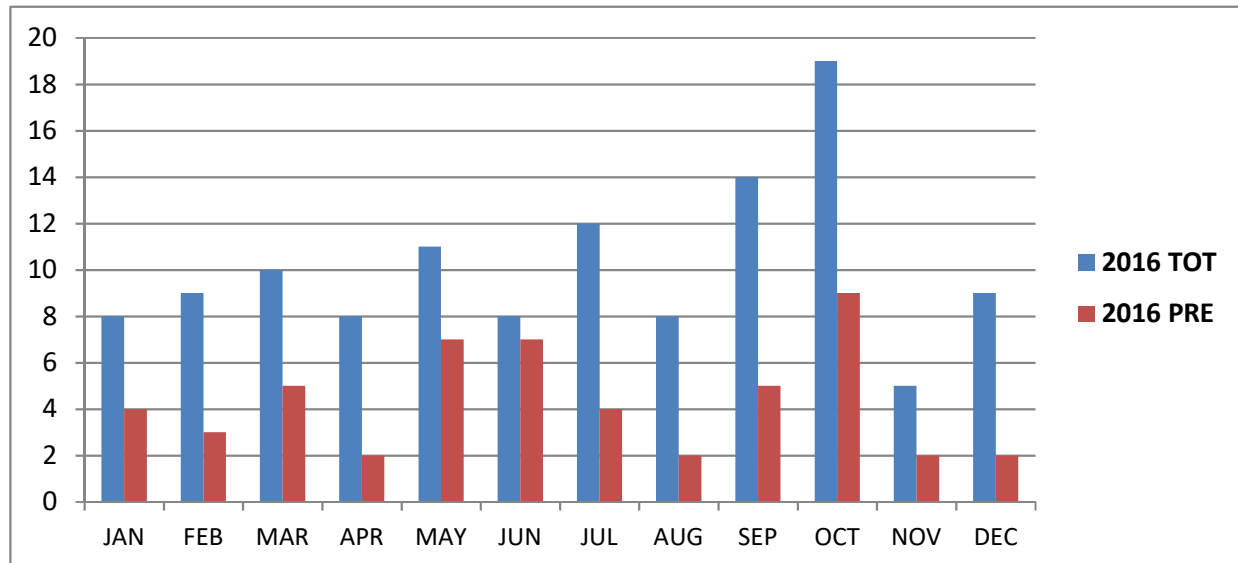
On October 3<sup>rd</sup> Chief Metcalf and Quentin Wyatt attended the Stark County Local Emergency Planning Committee Meeting in Massillon, Ohio.

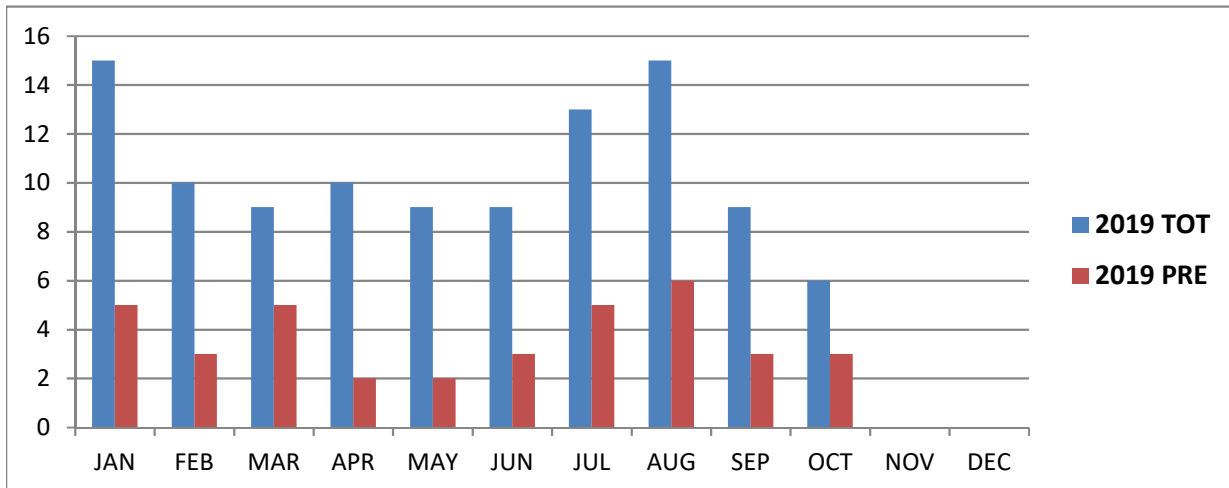
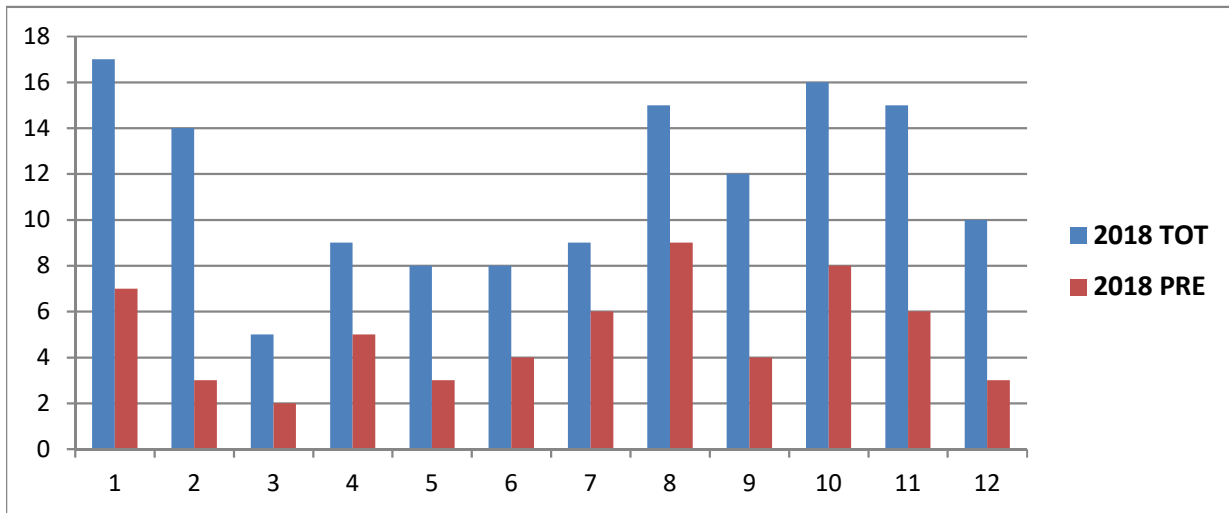
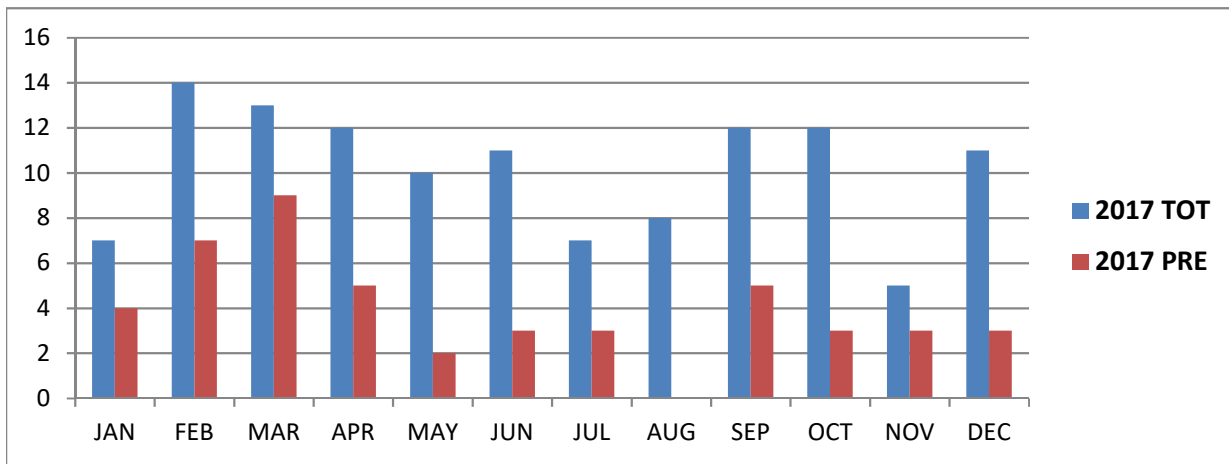
The Akron Police and the Summit County Sheriffs responded to Forty-one (41) documented incidents at the RKP Transit Center, Bus Shelters, and on the buses. Akron Fire and EMS responded to the RKP Transit Center on nine (9) occasions to assist passengers with medical issues. One (1) individual was transported to detox from the transit center. Officers rode buses seven (7) times this month and reported zero security concerns. Mobile patrol boarded twenty-one (21) buses and completed eighty-six (86) shelter checks.

## 2016 - 2019 TOTAL ACCIDENTS

	2016		2017		2018		2019	
	TOT	PRE	TOT	PRE	TOT	PRE	TOT	PRE
JAN	8	4	7	4	17	7	15	5
FEB	9	3	14	7	14	3	10	3
MAR	10	5	13	9	5	2	9	5
APR	8	2	12	5	9	5	10	2
MAY	11	7	10	2	8	3	9	2
JUN	8	7	11	3	8	4	9	3
JUL	12	4	7	3	9	6	13	5
AUG	8	2	8	0	15	9	15	6
SEP	14	5	12	5	12	4	9	3
OCT	19	9	12	3	16	8	6	3
NOV	5	2	5	3	15	6		
DEC	9	2	11	3	10	3		

<b>Total</b>	<b>121</b>	<b>52</b>	<b>122</b>	<b>47</b>	<b>138</b>	<b>60</b>	<b>105</b>	<b>37</b>
<b>% Prev</b>	<b>42.98</b>		<b>38.52</b>		<b>43.48</b>		<b>35.24</b>	





#### 2019 Total Accidents

Total Miles 5,406,465.9

Total Accidents 105

Miles Between Total Accidents 51490.15

Total Accidents Per Million Miles 19.42

#### 2019 Preventable Accidents

Total Miles 5,406,465.9

Total Preventable Accidents 37

Miles Between Accidents 146,120.69

Total Preventable Accidents Per Million Miles 6.84

## OCTOBER 2019 ACCIDENT REPORT

Date	Preventable	Non-Preventable	SCAT	LINE	MAIN	Property Damage	Personal Injury	Operator Cited	Disabling Damage	Details
10/4/2019		1		1		1				O/V Struck Bus Mirror
10/4/2019		1		1		1				O/V Open Door into Bus
10/5/2019		1		1		1				O/V Backed into Bus
10/20/2019	1			1		1	1			Rear-Ended O/V
10/22/2019	1			1		1				Rear-Ended O/V
10/22/2019	1		1			1				Side-Swiped O/V
<b>SUM</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>0</b>	
<b>%</b>	<b>50.00</b>	<b>50.00</b>	<b>16.67</b>	<b>83.33</b>	<b>0.00</b>	<b>100.00</b>	<b>16.67</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL</b>	<b>6</b>									



# Other

**COMMITTEE ASSIGNMENT:  
OTHER**

**RESOLUTION 2019-26**

A resolution establishing the following monthly meeting dates for the Board of Trustees of the METRO Regional Transit Authority.

**WHEREAS**, Section 3.1 of the Authority's Rules and Regulations requires that the hour and day of each regular meeting are to be established:

Tuesday, January 28, 2020 – 9:00 AM  
Tuesday, February 25, 2020 – 9:00 AM  
Tuesday, March 31, 2020 – 9:00 AM  
Tuesday, April 28, 2020 – 9:00 AM  
Tuesday, May 26, 2020 – 9:00 AM  
Tuesday, June 30, 2020 – 9:00 AM  
Tuesday, July 28, 2020 – 9:00 AM  
Tuesday, August 25, 2020 – 9:00 AM  
Tuesday, September 29, 2020 – 9:00 AM  
Tuesday, October 27, 2020 – 9:00 AM  
Tuesday, November 24, 2020 – 9:00 AM  
Tuesday, December 15, 2020 – 9:00 AM\*

\* meeting not on the last Tuesday of the month.

**WHEREAS**, said Board Meetings will be held at the Robert K. Pfaff Transit Center located at 631 S. Broadway Street, Akron, Ohio 44311 unless otherwise noted by the Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. These dates are established as the meeting schedule for year 2020.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE APPROVED:** November 26, 2019

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**ROBERT E. DEJOURNETT,  
PRESIDENT**

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**DAWN S. DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**